

MEMORANDUM

TO: Sarah Clark, Interim Secretary of Administration via email to Melissa.mazza-paquette@vermont.gov
CC: Vermont Secretary of State via email to SOS.Secretary@vermont.gov
FROM: _____
TITLE: _____
AGENCY/DEPT.: _____
DATE: _____
SUBJECT: Succession of Office Designees Confirmation of No Changes

In accordance with [20 V.S.A., Chapter 7: Emergency Interim Succession to Offices](#), and as stated in [20 V.S.A. § 184 Emergency interim successors for state offices](#), I certify that the Succession Plan previously submitted to the Secretary of Administration and Secretary of State in 2023 is accurate and no changes are necessary for the:

Position Title: _____

Agency/Dept./Office Name: _____

Signature of Designating Authority
