



Department of Buildings and General Services
Office of the Commissioner

Agency of Administration

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To: SOV Employees

The State of Vermont is in the process of implementing a new electronic procurement system called "VTBuys". Once implemented, VTBuys will become the primary platform to perform procurement activities including sourcing (competitive solicitations), contracting, and supplier management, making it easier and more efficient to meet your business needs and contract with the State of Vermont.

What is VTBuys?

VTBuys will revolutionize the way we do contracting in Vermont by transitioning from a manual to an automated process. To learn more about VTBuys, please visit our website: [click here](#)

The Department of Buildings and General Services is leading a cross-agency team with the VTBuys project team members representing all agencies of the State. The project has just reached an important milestone with the completion and approval of the design for Source to Contract (supplier management, sourcing, and contracting) and we are nearing completion of the design for Purchase to Pay (market center, requisitions, purchase orders, invoicing, and data analytics).

Communication and Organizational Change Management (OCM) work pertaining to the project has been ramping up with the launch of a Change Agent Network (CAN) targeted for April. The CAN will be made up of a group of your colleagues who will help to lead you through the process changes associated with VTBuys. These individuals will also be your resource for questions about VTBuys along with providing you with the latest project updates. More information will be available as members of the CAN are confirmed.

Significant progress is being accomplished by the VTBuys team, and we're excited to deliver a system that is business-friendly, modern, and value-focused.

There are many ways to learn more about VTBuys, including the benefits for State agencies and departments, suppliers, and Vermonters:

- Check out our Frequently Asked Questions [VTBuys FAQs](#).
- [Subscribe to our Newsletter](#) for periodic updates.
- Send any questions to the [VTBuys Mailbox](#).

Thank you for your continued commitment and support of this initiative.

Jennifer M.V. Fitch, P.E., Commissioner, Department of Buildings and General Services

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Douglas Farnham, Deputy Secretary, Agency of Administration

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