

**Health Equity Advisory Commission**  
**Meeting Minutes**

**Format**

- Tuesday June 28, 2022 @ 12:30 p.m.
- Virtual: MS Teams
- Phone: 802-828-7667 | Meeting ID: 782 791 367

**Attendance**

*[Present: Andrea Brett, Joanne Crawford, Xusana Davis, Andrea De La Bruere, Kheya Ganguly, Jay Greene, Lehana Guyette, Mark Hughes, Ginger Irish, Leslie Johnson, Justin Kenney, Ashley Kraybill, Brett Long, Patrick Scheld]*

**Agenda**

1. Announcements
2. General Check-in
3. Reviewing original enabling legislation
4. Public Comment
5. Action Items

**Minutes**

- **Announcements**
  - There is a health equity summit hosted by UVM happening in October. Abstracts are due for anyone who wants to present. Does the HEAC want to present at the summit? Group agrees to submit an abstract. Chair will work with members who volunteered to form a small task-and-finish group to review the submission requirements, determine a scope, and submit the abstract.
- **General Check-In**
  - The group discusses its upcoming deadlines and the pace of its work, and discusses whether there are any improvements that can be made in the group's processes, resourcing, or leadership. The group agrees to seek training and education for the HEAC members on the substantive health equity topic, developing a core set of HEAC members who are the primary "doers" of the group, not seek any extensions from the legislature for the time being, and do a better job of balancing the heavy presence of state staff on the HEAC with the community voices on the HEAC.
- **Reviewing original enabling legislation**
  - Mark H. provides an overview of the history of the original enabling legislation that first proposed a health equity office and an accompanying commission. The group discusses how the current mandate in the version of the bill that was enacted aligns with the original intent, and how the group can honor the community voices that first put the proposal forward. The group needs more time to continue this discussion, so Mark will send follow-up materials and the group will take the topic up again in the near future.