

**Health Equity Advisory Commission**  
**Meeting Minutes**

**Format**

- Wednesday June 08, 2022 @ 12:30 p.m.
- Virtual: MS Teams
- Phone: 802-828-7667 | Meeting ID: 472 436 936

**Attendance**

*[Present: Andrea Brett, Sara Chesbrough, Joanne Crawford, Xusana Davis, Andrea De La Bruere, Kheya Ganguly, Steffen Gillom, Jay Greene, Lehana Guyette, Josh Hanford, Rich Holschuh, Mark Hughes, Leslie Johnson, Patricia Johnson, Justin Kenney, Ashley Kraybill, Brett Long, HB Lozito, Kirsten Murphy, Karen Noone, Sam Peisch, Patrick Scheld]*

**Agenda**

1. Announcements
2. Subcommittee report-outs
3. RFP update
4. Overview of HECE team at Health Department
5. Public Comment
6. Action Items

**Minutes**

- **Announcements**
  - Term limits for members whose term is 1 year are expiring soon. Appointing entities whose reps have terms expiring are reminded to let Chair know if they will be represented by the same or new people.
- **Subcommittee report-outs**
  - Subcommittee on Training updates the group on its work, particularly around looking at training for the profession and possibly training for the HEAC itself.
- **RFP Update**
  - Shalini in Office of Racial Equity is working on the draft RFP and will present it at the next meeting.
- **Overview of HECE team at Health Department**
  - Sara C. provides an overview of the history of the Health Equity and Community Engagement team and where it is today. The group discusses how its past or current structure could inform the HEAC's decisions about where and how to structure a health equity office in state government. Members expressed interest in learning what the original intent of the HEAC's enabling legislation was as first introduced in the legislature. One of the organizations that advocated for this version of the bill was Racial Justice Alliance, which is represented on the HEAC. The group will ask the RJA rep to discuss the bill's intent at the next meeting.