

# Agency of Administration DEPARTMENT OF FINANCE & MANAGEMENT



Kristin L. Clouser, Secretary

Adam Greshin, Commissioner

Hardy Merrill, Deputy Commissioner

Fiscal Year 2024 Budget Request

Photo: Groton State Forest view from Owl's Head



# *Fiscal Year 2024 Budget Request*

*Agency of Administration*

**D E P A R T M E N T O F**

**F I N A N C E &**

**M A N A G E M E N T**

**Kristin L. Clouser, Secretary**

*Adam Greshin, Commissioner*

*Hardy Merrill, Deputy Commissioner*

*Aaron Brodeur, Budget Director*

*Budget Development*

*Holly Anderson, AoA Chief Financial Officer*

*Brenda Berry, AoA Deputy Chief Financial Officer*

*Jason Pinard, Financial Director II*

*Fiscal Year 2024 Budget Request*  
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*Agency of Administration*

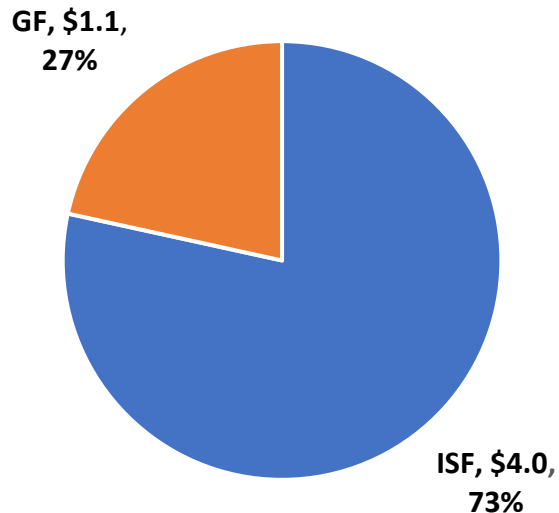
**D E P A R T M E N T O F**  
**F I N A N C E &**  
**M A N A G E M E N T**

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Agency of Administration,  
Department of Finance & Management  
FY 2024 Governor's Recommend Budget

**MISSION:** To promote, monitor and report upon the fiscal condition of State government. This mission is achieved through (1) the establishment and maintenance of centralized accounting functions that incorporate appropriate internal controls and generate reliable financial information that is in accord with established accounting principles; and (2) the development, maintenance and advocacy for fiscally responsible budgets and related management recommendations for the Secretary of Administration and the Governor.

**Governor's Recommended Budget FY  
2024 (\$ millions)**



## FY 2024 SUMMARY & HIGHLIGHTS

- The Department includes two divisions: The Division of Budget & Management (“BudMan”) and the Division of Financial Operations (“FinOps”).
- General Fund budget is down 11% from FY2023
  - Statewide budget targets were for 3% increase before employee health and ISF allocations
  - Savings is driven by transfer of vacant position from BudMan (GF Funded) to FinOps position (ISF funded) where it could be better utilized
- Limited Service Position funded by ARPA Admin appropriation is added in FinOps to assist with massive increase in grant management activity
- ERP Modernization: Project activity scheduled to begin in FY2024; position transfer from BudMan is intended to help backfill staff resources needed for ERP Modernization project needs.

Fiscal Year 2024 Budget Development Form - Finance & Management Financial Operations								
	General \$\$	Transp \$\$	Special \$\$	Tobacco \$\$	Federal \$\$	Interdept'l Transfer \$\$	Internal Service \$\$	Total \$\$
<b>Finance &amp; Management: FinOps: FY 2023 Approp</b>	0	0	0	0	0	0	2,988,129	2,988,129
<b>Other Changes:</b> (Please insert changes to your base appropriation that occurred after the passage of the FY22 budget)								0
<b>FY 2023 Other Changes</b>	0	0	0	0	0	0	0	0
<b>Total Approp. After FY 2023 Other Changes</b>	0	0	0	0	0	0	2,988,129	2,988,129
Base Salary Change							68,867	68,867
Base Benefit Change							13,847	13,847
Benefit Rate Increase							36,355	36,355
Transfer position # 020069 - Senior Budget & Mgt Analyst from BudMan to FinOps							121,561	121,561
Change in Vacancy Savings							7,113	7,113
Position Reclasses							47,000	47,000
Change in Personal Services Expense							2,445	2,445
Oracle Licensing							140,000	140,000
EZ Lease Licensing							25,000	25,000
ADS Timesheet Billing							100,000	100,000
Change in Operating Expense							(183,631)	(183,631)
<b>Subtotal of Increases/Decreases</b>	0	0	0	0	0	0	378,557	378,557
<b>FY 2024 Governor Recommend</b>	0	0	0	0	0	0	3,366,686	3,366,686
Fiscal Year 2024 Budget Development Form - Finance & Management Budget & Management								
	General \$\$	Transp \$\$	Special \$\$	Tobacco \$\$	Federal \$\$	Interdept'l Transfer \$\$	Internal Service \$\$	Total \$\$
<b>Finance &amp; Management: BudMan: FY 2023 Approp</b>	1,287,210	0	0	0	0	0	602,090	1,889,300
<b>Other Changes:</b> (Please insert changes to your base appropriation that occurred after the passage of the FY23 budget)								0
<b>FY 2023 Other Changes</b>	0	0	0	0	0	0	0	0
<b>Total Approp. After FY 2023 Other Changes</b>	1,287,210	0	0	0	0	0	602,090	1,889,300
Base Salary Change	6,470						19,470	25,940
Base Benefit Change	(12,904)						8,629	(4,275)
Benefit Rate Increase	11,247						4,596	15,843
Transfer position # 020069 - Senior Budget & Mgt Analyst from BudMan to FinOps	(76,358)						(42,952)	(119,310)
Transfer Position #02007 - Dir of Continuous Improv Plan to SOA	(121,122)							(121,122)
Change in Vacancy Savings	27,007							27,007
Change in Personal Services Expense	6,152						65,334	71,486
Change in Operating Expense	15,584						(37,298)	(21,714)
<b>Subtotal of Increases/Decreases</b>	(143,924)	0	0	0	0	0	17,779	(126,145)
<b>FY 2024 Governor Recommend</b>	1,143,286	0	0	0	0	0	619,869	1,763,155
<b>Department of Finance &amp; Management FY 2023 Appropriation</b>	1,287,210	0	0	0	0	0	3,590,219	4,877,429
<b>Reductions and Other Changes</b>	0	0	0	0	0	0	0	0
<b>FY 2023 Total After Other Changes</b>	0	0	0	0	0	0	0	0
<b>TOTAL INCREASES/DECREASES</b>	(143,924)	0	0	0	0	0	396,336	252,412
<b>Department of Finance &amp; Management FY 2024 Governor Recommend</b>	1,143,286	0	0	0	0	0	3,986,555	5,129,841

**State of Vermont  
Budget Rollup Report**

**Organization: 1115001000 - Finance and Management - Financial Operations**

**Budget Object Group: 1. PERSONAL SERVICES**

<b>Budget Object Rollup Name</b>	<b>FY2022 Actuals</b>	<b>FY2023 Original As Passed Budget</b>	<b>FY2023 Governor's BAA Recommended Budget</b>	<b>FY2024 Governor's Recommended Budget</b>	<b>Difference Between FY2024 Governor's Recommend and FY2023 As Passed</b>	<b>Percent Change FY2024 Governor's Recommend and FY2023 As Passed</b>
Salaries and Wages	1,445,676	1,418,127	1,418,127	1,571,293	153,166	10.8%
Fringe Benefits	759,753	840,525	840,525	937,545	97,020	11.5%
Contracted and 3rd Party Service	33,875	0	0	0	0	0.0%
PerDiem and Other Personal Services	0	0	0	47,000	47,000	100.0%
<b>Budget Object Group Total: 1. PERSONAL SERVICES</b>	<b>2,239,304</b>	<b>2,258,652</b>	<b>2,258,652</b>	<b>2,555,838</b>	<b>297,186</b>	<b>13.2%</b>

**Budget Object Group: 2. OPERATING**

<b>Budget Object Rollup Name</b>	<b>FY2022 Actuals</b>	<b>FY2023 Original As Passed Budget</b>	<b>FY2023 Governor's BAA Recommended Budget</b>	<b>FY2024 Governor's Recommended Budget</b>	<b>Difference Between FY2024 Governor's Recommend and FY2023 As Passed</b>	<b>Percent Change FY2024 Governor's Recommend and FY2023 As Passed</b>
Equipment	668	523	523	1,200	677	129.4%
IT/Telecom Services and Equipment	743,996	532,784	532,784	604,857	72,073	13.5%
IT Repair and Maintenance Services	35,017	2,984	2,984	0	(2,984)	-100.0%
Other Operating Expenses	0	4,388	4,388	4,701	313	7.1%
Other Rental	600	630	630	600	(30)	-4.8%
Other Purchased Services	58,591	71,286	71,286	75,733	4,447	6.2%
Property and Maintenance	726	158	158	880	722	457.0%
Property Rental	113,353	115,028	115,028	120,077	5,049	4.4%
Supplies	2,654	833	833	2,600	1,767	212.1%
Travel	0	863	863	200	(663)	-76.8%
<b>Budget Object Group Total: 2. OPERATING</b>	<b>955,604</b>	<b>729,477</b>	<b>729,477</b>	<b>810,848</b>	<b>81,371</b>	<b>11.2%</b>

<b>Total Expenditures</b>	<b>3,194,909</b>	<b>2,988,129</b>	<b>2,988,129</b>	<b>3,366,686</b>	<b>378,557</b>	<b>12.7%</b>
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**State of Vermont  
Budget Rollup Report**

**Organization: 1115001000 - Finance and Management - Financial Operations**

<b>Fund Name</b>	<b>FY2022 Actuals</b>	<b>FY2023 Original As Passed Budget</b>	<b>FY2023 Governor's BAA Recommended Budget</b>	<b>FY2024 Governor's Recommended Budget</b>	<b>Difference Between FY2024 Governor's Recommend and FY2023 As Passed</b>	<b>Percent Change FY2024 Governor's Recommend and FY2023 As Passed</b>
General Funds	136,403	0	0	0	0	0.0%
Coronavirus Relief Fund	0	0	0	0	0	0.0%
ISF Funds	3,058,506	2,988,129	2,988,129	3,366,686	378,557	12.7%
<b>Funds Total</b>	<b>3,194,909</b>	<b>2,988,129</b>	<b>2,988,129</b>	<b>3,366,686</b>	<b>378,557</b>	<b>12.7%</b>

Position Count	19
FTE Total	19

**State of Vermont  
Budget Rollup Report**

**Organization: 1110003000 - Finance and Management - Budget and Management**

**Budget Object Group: 1. PERSONAL SERVICES**

<b>Budget Object Rollup Name</b>	<b>FY2022 Actuals</b>	<b>FY2023 Original As Passed Budget</b>	<b>FY2023 Governor's BAA Recommended Budget</b>	<b>FY2024 Governor's Recommended Budget</b>	<b>Difference Between FY2024 Governor's Recommend and FY2023 As Passed</b>	<b>Percent Change FY2024 Governor's Recommend and FY2023 As Passed</b>
Salaries and Wages	736,645	931,605	931,605	838,595	(93,010)	-10.0%
Fringe Benefits	349,172	496,185	496,185	416,565	(79,620)	-16.0%
Contracted and 3rd Party Service	185,063	133,004	133,004	201,203	68,199	51.3%
PerDiem and Other Personal Services	0	75	75	75	0	0.0%
<b>Budget Object Group Total: 1. PERSONAL SERVICES</b>	<b>1,270,879</b>	<b>1,560,869</b>	<b>1,560,869</b>	<b>1,456,438</b>	<b>(104,431)</b>	<b>-6.7%</b>

**Budget Object Group: 2. OPERATING**

<b>Budget Object Rollup Name</b>	<b>FY2022 Actuals</b>	<b>FY2023 Original As Passed Budget</b>	<b>FY2023 Governor's BAA Recommended Budget</b>	<b>FY2024 Governor's Recommended Budget</b>	<b>Difference Between FY2024 Governor's Recommend and FY2023 As Passed</b>	<b>Percent Change FY2024 Governor's Recommend and FY2023 As Passed</b>
Equipment	0	0	0	0	0	0.0%
IT/Telecom Services and Equipment	140,439	177,731	177,731	140,327	(37,404)	-21.0%
IT Repair and Maintenance Services	244	0	0	0	0	0.0%
Other Operating Expenses	(25)	32,180	32,180	34,470	2,290	7.1%
Other Rental	600	673	673	612	(61)	-9.1%
Other Purchased Services	52,398	48,880	48,880	59,611	10,731	22.0%
Property and Maintenance	252	26	26	92	66	253.8%
Property Rental	67,508	68,506	68,506	71,513	3,007	4.4%
Supplies	0	435	435	92	(343)	-78.9%
Travel	0	0	0	0	0	0.0%
<b>Budget Object Group Total: 2. OPERATING</b>	<b>261,417</b>	<b>328,431</b>	<b>328,431</b>	<b>306,717</b>	<b>(21,714)</b>	<b>-6.6%</b>

<b>Total Expenditures</b>	<b>1,532,296</b>	<b>1,889,300</b>	<b>1,889,300</b>	<b>1,763,155</b>	<b>(126,145)</b>	<b>-6.7%</b>
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**State of Vermont  
Budget Rollup Report**

**Organization: 1110003000 - Finance and Management - Budget and Management**

<b>Fund Name</b>	<b>FY2022 Actuals</b>	<b>FY2023 Original As Passed Budget</b>	<b>FY2023 Governor's BAA Recommended Budget</b>	<b>FY2024 Governor's Recommended Budget</b>	<b>Difference Between FY2024 Governor's Recommend and FY2023 As Passed</b>	<b>Percent Change FY2024 Governor's Recommend and FY2023 As Passed</b>
General Funds	980,166	1,287,210	1,287,210	1,143,286	(143,924)	-11.2%
ISF Funds	552,130	602,090	602,090	619,869	17,779	3.0%
IDT Funds	0	0	0	0	0	0.0%
<b>Funds Total</b>	<b>1,532,296</b>	<b>1,889,300</b>	<b>1,889,300</b>	<b>1,763,155</b>	<b>(126,145)</b>	<b>-6.7%</b>

Position Count	9
FTE Total	9



**State of Vermont  
Budget Detail Report**

Organization: 1115001000 - Finance and Management - Financial Operations

**Budget Object Group: 1. PERSONAL SERVICES**

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
Salaries and Wages							
Description	Code						
Classified Employees	500000	1,440,811	1,424,240	1,424,240	1,566,427	142,187	10.0%
Overtime	500060	4,866	1,000	1,000	4,866	3,866	386.6%
Vacancy Turnover Savings	508000	0	(7,113)	(7,113)	0	7,113	-100.0%
<b>Total: Salaries and Wages</b>		<b>1,445,676</b>	<b>1,418,127</b>	<b>1,418,127</b>	<b>1,571,293</b>	<b>153,166</b>	<b>10.8%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
Fringe Benefits							
Description	Code						
FICA - Classified Employees	501000	106,439	108,953	108,953	119,832	10,879	10.0%
Health Ins - Classified Empl	501500	251,699	319,614	319,614	349,978	30,364	9.5%
Retirement - Classified Empl	502000	355,001	363,181	363,181	418,237	55,056	15.2%
Dental - Classified Employees	502500	15,336	15,354	15,354	16,207	853	5.6%
Life Ins - Classified Empl	503000	5,690	6,451	6,451	7,519	1,068	16.6%
LTD - Classified Employees	503500	1,261	1,464	1,464	1,635	171	11.7%
EAP - Classified Empl	504000	558	594	594	646	52	8.8%
Employee Tuition Costs	504530	0	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	23,768	23,689	23,689	23,491	(198)	-0.8%
Unemployment Compensation	505500	0	1,225	1,225	0	(1,225)	-100.0%
<b>Total: Fringe Benefits</b>		<b>759,753</b>	<b>840,525</b>	<b>840,525</b>	<b>937,545</b>	<b>97,020</b>	<b>11.5%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
Contracted and 3rd Party Service							
Description	Code						
Contr&3Rd Pty - Info Tech	507550	33,875	0	0	0	0	0.0%
<b>Total: Contracted and 3rd Party Service</b>		<b>33,875</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>



**State of Vermont  
Budget Detail Report**

Organization: 1115001000 - Finance and Management - Financial Operations

					FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and As Passed	Percent Change FY2024 Governor's Recommend and As Passed
<b>PerDiem and Other Personal Services</b>							
Description	Code						
Other Pers Serv	506200	0	0	0	47,000	47,000	100.0%
<b>Total: PerDiem and Other Personal Services</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>47,000</b>	<b>47,000</b>	<b>100.0%</b>
<b>Total: 1. PERSONAL SERVICES</b>		<b>2,239,304</b>	<b>2,258,652</b>	<b>2,258,652</b>	<b>2,555,838</b>	<b>297,186</b>	<b>13.2%</b>

**Budget Object Group: 2. OPERATING**

			FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Equipment</b>							
Description	Code	FY2022 Actuals					
Maintenance Equipment	522300	48	0	0	0	0	0.0%
Office Equipment	522410	46	0	0	0	0	0.0%
Furniture & Fixtures	522700	575	523	523	1,200	677	129.4%
<b>Total: Equipment</b>		<b>668</b>	<b>523</b>	<b>523</b>	<b>1,200</b>	<b>677</b>	<b>129.4%</b>

			FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>IT/Telecom Services and Equipment</b>							
Description	Code	FY2022 Actuals					
Software-License-ApplicaSupprt	516551	315,737	0	0	140,000	140,000	100.0%
Communications	516600	0	0	0	0	0	0.0%
ADS VOIP Expense	516605	4,965	5,283	5,283	5,292	9	0.2%
Telecom-Mobile Wireless Data	516623	0	0	0	0	0	0.0%
Telecom-Telephone Services	516652	0	759	759	0	(759)	-100.0%
Telecom-Wireless Phone Service	516659	333	0	0	0	0	0.0%
ADS Enterp App Supp SOV Emp Exp	516660	375,121	485,831	485,831	284,259	(201,572)	-41.5%
ADS EA SOV Employee Expense	516667	0	0	0	100,000	100,000	100.0%
It Intsvccost-Vision/Isdassess	516671	16,254	16,239	16,239	17,955	1,716	10.6%
ADS Centrex Exp.	516672	852	60	60	0	(60)	-100.0%



State of Vermont  
Budget Detail Report

Organization: 1115001000 - Finance and Management - Financial Operations

ADS PM SOV Employee Expense	516683	0	0	0	0	0	0.0%
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**State of Vermont  
Budget Detail Report**

**Organization: 1115001000 - Finance and Management - Financial Operations**

ADS Allocation Exp.	516685	22,036	21,705	21,705	23,001	1,296	6.0%
Software as a Service	519085	0	0	0	25,000	25,000	100.0%
Hw - Computer Peripherals	522201	8,697	263	263	600	337	128.1%
Hardware - Desktop & Laptop Pc	522216	0	2,644	2,644	8,750	6,106	230.9%
Software-Application Development	522283	0	0	0	0	0	0.0%
<b>Total: IT/Telecom Services and Equipment</b>		<b>743,996</b>	<b>532,784</b>	<b>532,784</b>	<b>604,857</b>	<b>72,073</b>	<b>13.5%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
IT Repair and Maintenance Services							
Description	Code						
Repair & Maint - Office Tech	513010	0	2,984	2,984	0	(2,984)	-100.0%
Software-Rep&Maint-ApplicaSupp	513050	35,017	0	0	0	0	0.0%
<b>Total: IT Repair and Maintenance Services</b>		<b>35,017</b>	<b>2,984</b>	<b>2,984</b>	<b>0</b>	<b>(2,984)</b>	<b>-100.0%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
Other Operating Expenses							
Description	Code						
Single Audit Allocation	523620	0	4,388	4,388	4,701	313	7.1%
Penalties	551065	0	0	0	0	0	0.0%
Discount Earned	708010	0	0	0	0	0	0.0%
<b>Total: Other Operating Expenses</b>		<b>0</b>	<b>4,388</b>	<b>4,388</b>	<b>4,701</b>	<b>313</b>	<b>7.1%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
Other Rental							
Description	Code						
Rental - Auto	514550	0	0	0	0	0	0.0%
Rental - Office Equipment	514650	600	630	630	600	(30)	-4.8%
<b>Total: Other Rental</b>		<b>600</b>	<b>630</b>	<b>630</b>	<b>600</b>	<b>(30)</b>	<b>-4.8%</b>



**State of Vermont  
Budget Detail Report**

**Organization: 1115001000 - Finance and Management - Financial Operations**

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Other Purchased Services</b>							
Description	Code						
Insurance Other Than Empl Bene	516000	0	1,370	1,370	1,303	(67)	-4.9%
Insurance - General Liability	516010	6,605	9,400	9,400	10,237	837	8.9%
Property Insurance	516099	0	0	0	0	0	0.0%
Dues	516500	0	1,208	1,208	1,300	92	7.6%
Advertising - Job Vacancies	516820	246	0	0	501	501	100.0%
Printing and Binding	517000	0	632	632	0	(632)	-100.0%
Printing & Binding-Bgs Copy Ct	517005	3,077	1,820	1,820	3,100	1,280	70.3%
Registration For Meetings&Conf	517100	0	0	0	0	0	0.0%
Training - Info Tech	517110	0	0	0	0	0	0.0%
Empl Train & Background Checks	517120	0	0	0	5,000	5,000	100.0%
Postage - Bgs Postal Svcs Only	517205	1,686	1,185	1,185	1,200	15	1.3%
Freight & Express Mail	517300	0	0	0	0	0	0.0%
Agency Fee	519005	35,538	35,538	35,538	37,933	2,395	6.7%
Human Resources Services	519006	11,439	20,133	20,133	15,159	(4,974)	-24.7%
Security Services	519025	0	0	0	0	0	0.0%
Moving State Agencies	519040	0	0	0	0	0	0.0%
<b>Total: Other Purchased Services</b>		<b>58,591</b>	<b>71,286</b>	<b>71,286</b>	<b>75,733</b>	<b>4,447</b>	<b>6.2%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Property and Maintenance</b>							
Description	Code						
Disposal	510200	0	126	126	0	(126)	-100.0%
Recycling	510220	97	32	32	180	148	462.5%
Other Repair & Maint Serv	513200	629	0	0	700	700	100.0%
<b>Total: Property and Maintenance</b>		<b>726</b>	<b>158</b>	<b>158</b>	<b>880</b>	<b>722</b>	<b>457.0%</b>



**State of Vermont  
Budget Detail Report**

**Organization: 1115001000 - Finance and Management - Financial Operations**

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Property Rental</b>							
Description	Code						
Fee-For-Space Charge	515010	113,353	115,028	115,028	120,077	5,049	4.4%
<b>Total: Property Rental</b>		<b>113,353</b>	<b>115,028</b>	<b>115,028</b>	<b>120,077</b>	<b>5,049</b>	<b>4.4%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Supplies</b>							
Description	Code						
Office Supplies	520000	1,481	500	500	1,600	1,100	220.0%
Stationary & Envelopes	520015	588	0	0	600	600	100.0%
Electronic	520550	195	0	0	0	0	0.0%
Recognition/Awards	520600	0	0	0	0	0	0.0%
Public Service Recog Wk Food	520601	0	0	0	0	0	0.0%
Books&Periodicals-Library/Educ	521500	0	0	0	0	0	0.0%
Subscriptions	521510	0	0	0	0	0	0.0%
Other Books & Periodicals	521520	390	333	333	400	67	20.1%
<b>Total: Supplies</b>		<b>2,654</b>	<b>833</b>	<b>833</b>	<b>2,600</b>	<b>1,767</b>	<b>212.1%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Travel</b>							
Description	Code						
Travel-Inst-Auto Mileage-Emp	518000	0	63	63	200	137	217.5%
Travel-Inst-Other Transp-Emp	518010	0	800	800	0	(800)	-100.0%
Travel-Outst-Other Trans-Emp	518510	0	0	0	0	0	0.0%
Travel-Outst-Lodging-Emp	518530	0	0	0	0	0	0.0%
<b>Total: Travel</b>		<b>0</b>	<b>863</b>	<b>863</b>	<b>200</b>	<b>(663)</b>	<b>-76.8%</b>

<b>Total: 2. OPERATING</b>		<b>955,604</b>	<b>729,477</b>	<b>729,477</b>	<b>810,848</b>	<b>81,371</b>	<b>11.2%</b>
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<b>Total Expenditures</b>		<b>3,194,909</b>	<b>2,988,129</b>	<b>2,988,129</b>	<b>3,366,686</b>	<b>378,557</b>	<b>12.7%</b>
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**State of Vermont  
Budget Detail Report**

**Organization: 1115001000 - Finance and Management - Financial Operations**

<b>Fund Name</b>	<b>Fund Code</b>	<b>FY2022 Actuals</b>	<b>FY2023 Original As Passed Budget</b>	<b>FY2023 Governor's BAA Recommended Budget</b>	<b>FY2024 Governor's Recommended Budget</b>	<b>Difference Between FY2024 Governor's Recommend and FY2023 As Passed</b>	<b>Percent Change FY2024 Governor's Recommend and FY2023 As Passed</b>
General Fund	10000	136,403	0	0	0	0	0.0%
Coronavirus Relief Fund	22045	0	0	0	0	0	0.0%
Financial Management Fund	59300	3,058,506	2,988,129	2,988,129	3,366,686	378,557	12.7%
<b>Funds Total</b>		<b>3,194,909</b>	<b>2,988,129</b>	<b>2,988,129</b>	<b>3,366,686</b>	<b>378,557</b>	<b>12.7%</b>

Position Count	19
FTE Total	19.00



**State of Vermont  
Budget Detail Report**

Organization: 1110003000 - Finance and Management - Budget and Management

**Budget Object Group: 1. PERSONAL SERVICES**

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Salaries and Wages</b>							
Description	Code						
Classified Employees	500000	733,008	665,580	665,580	499,097	(166,483)	-25.0%
Exempt	500010	0	292,802	292,802	335,860	43,058	14.7%
Overtime	500060	3,638	230	230	3,638	3,408	1,481.7%
Vacancy Turnover Savings	508000	0	(27,007)	(27,007)	0	27,007	-100.0%
<b>Total: Salaries and Wages</b>		<b>736,645</b>	<b>931,605</b>	<b>931,605</b>	<b>838,595</b>	<b>(93,010)</b>	<b>-10.0%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Fringe Benefits</b>							
Description	Code						
FICA - Classified Employees	501000	55,327	50,920	50,920	38,182	(12,738)	-25.0%
FICA - Exempt	501010	0	22,352	22,352	25,210	2,858	12.8%
Health Ins - Classified Empl	501500	113,534	136,684	136,684	93,257	(43,427)	-31.8%
Health Ins - Exempt	501510	0	54,066	54,066	59,266	5,200	9.6%
Retirement - Classified Empl	502000	152,951	169,722	169,722	133,258	(36,464)	-21.5%
Retirement - Exempt	502010	0	32,208	32,208	39,464	7,256	22.5%
Dental - Classified Employees	502500	5,631	6,824	6,824	5,118	(1,706)	-25.0%
Dental - Exempt	502510	0	2,562	2,562	2,562	0	0.0%
Life Ins - Classified Empl	503000	2,963	2,926	2,926	2,501	(425)	-14.5%
Life Ins - Exempt	503010	0	1,468	1,468	1,682	214	14.6%
LTD - Classified Employees	503500	995	1,119	1,119	838	(281)	-25.1%
LTD - Exempt	503510	0	492	492	566	74	15.0%
EAP - Classified Empl	504000	252	264	264	204	(60)	-22.7%
EAP - Exempt	504010	0	102	102	102	0	0.0%
Employee Moving Expense	504540	2,931	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	14,589	14,476	14,476	14,355	(121)	-0.8%
<b>Total: Fringe Benefits</b>		<b>349,172</b>	<b>496,185</b>	<b>496,185</b>	<b>416,565</b>	<b>(79,620)</b>	<b>-16.0%</b>



**State of Vermont  
Budget Detail Report**

**Organization: 1110003000 - Finance and Management - Budget and Management**

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Contracted and 3rd Party Service</b>							
Description	Code						
Contr & 3Rd Party - Financial	507100	2,063	1,136	1,136	2,103	967	85.1%
Contr&3Rd Pty - Info Tech	507550	5,000	131,868	131,868	199,100	67,232	51.0%
Other Contr and 3Rd Pty Serv	507600	178,000	0	0	0	0	0.0%
<b>Total: Contracted and 3rd Party Service</b>		<b>185,063</b>	<b>133,004</b>	<b>133,004</b>	<b>201,203</b>	<b>68,199</b>	<b>51.3%</b>

			FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
PerDiem and Other Personal Services							
Description	Code						
Catamount Health Assessment	505700	0	75	75	75	0	0.0%
Total: PerDiem and Other Personal Services		0	75	75	75	0	0.0%
Total: 1. PERSONAL SERVICES		1,270,879	1,560,869	1,560,869	1,456,438	(104,431)	-6.7%

**Budget Object Group: 2. OPERATING**

		FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Equipment</b>						
Description	Code					
Furniture & Fixtures	522700	0	0	0	0	0.0%
<b>Total: Equipment</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>



**State of Vermont  
Budget Detail Report**

**Organization: 1110003000 - Finance and Management - Budget and Management**

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>IT/Telecom Services and Equipment</b>							
Description	Code						
Communications	516600	0	0	0	0	0	0.0%
ADS VOIP Expense	516605	1,528	943	943	1,607	664	70.4%
Telecom-Mobile Wireless Data	516623	627	0	0	640	640	100.0%
Telecom-Telephone Services	516652	0	114	114	0	(114)	-100.0%
Telecom-Wireless Phone Service	516659	3,475	4,101	4,101	3,901	(200)	-4.9%
ADS Enterp App Supp SOV Emp Exp	516660	105,757	148,312	148,312	111,169	(37,143)	-25.0%
ADS Hosting Charges	516663	0	0	0	0	0	0.0%
ADS EA SOV Employee Expense	516667	132	0	0	0	0	0.0%
It Intsvccost-Vision/Isdassess	516671	9,951	9,807	9,807	9,822	15	0.2%
ADS Centrex Exp.	516672	197	0	0	201	201	100.0%
ADS PM SOV Employee Expense	516683	858	0	0	0	0	0.0%
ADS Allocation Exp.	516685	13,467	13,264	13,264	10,895	(2,369)	-17.9%
Hw - Computer Peripherals	522201	1,851	0	0	902	902	100.0%
Hardware - Desktop & Laptop Pc	522216	2,596	1,190	1,190	1,190	0	0.0%
<b>Total: IT/Telecom Services and Equipment</b>		<b>140,439</b>	<b>177,731</b>	<b>177,731</b>	<b>140,327</b>	<b>(37,404)</b>	<b>-21.0%</b>
					FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and As Passed	Percent Change FY2024 Governor's Recommend and As Passed
<b>IT Repair and Maintenance Services</b>		FY2022 Actuals					
Description	Code						
Repair & Maint - Office Tech	513010	244	0	0	0	0	0.0%
<b>Total: IT Repair and Maintenance Services</b>		<b>244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
					FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Other Operating Expenses</b>		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget			
Description	Code						
Single Audit Allocation	523620	0	32,180	32,180	34,470	2,290	7.1%
Registration & Identification	523640	0	0	0	0	0	0.0%
Claims/Small Claims	523840	(25)	0	0	0	0	0.0%
Interest Expense	551000	0	0	0	0	0	0.0%



**State of Vermont  
Budget Detail Report**

**Organization: 1110003000 - Finance and Management - Budget and Management**

<b>Total: Other Operating Expenses</b>		<b>-25</b>	<b>32,180</b>	<b>32,180</b>	<b>34,470</b>	<b>2,290</b>	<b>7.1%</b>
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		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Other Rental</b>							
Description	Code						
Rental - Auto	514550	0	0	0	0	0	0.0%
Rental - Office Equipment	514650	600	673	673	612	(61)	-9.1%
Rental - Other	515000	0	0	0	0	0	0.0%
<b>Total: Other Rental</b>		<b>600</b>	<b>673</b>	<b>673</b>	<b>612</b>	<b>(61)</b>	<b>-9.1%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Other Purchased Services</b>							
Description	Code						
Insurance Other Than Empl Bene	516000	0	838	838	799	(39)	-4.7%
Insurance - General Liability	516010	4,035	5,744	5,744	6,275	531	9.2%
Property Insurance	516099	0	0	0	0	0	0.0%
Dues	516500	27,639	20,392	20,392	28,192	7,800	38.3%
Advertising - Job Vacancies	516820	102	0	0	104	104	100.0%
Printing and Binding	517000	0	0	0	0	0	0.0%
Printing & Binding-Bgs Copy Ct	517005	559	276	276	570	294	106.5%
Registration For Meetings&Conf	517100	0	0	0	0	0	0.0%
Postage	517200	103	0	0	0	0	0.0%
Postage - Bgs Postal Svcs Only	517205	17	4	4	17	13	325.0%
Agency Fee	519005	12,953	12,953	12,953	16,474	3,521	27.2%
Human Resources Services	519006	6,990	8,673	8,673	7,180	(1,493)	-17.2%
Security Services	519025	0	0	0	0	0	0.0%
Moving State Agencies	519040	0	0	0	0	0	0.0%
<b>Total: Other Purchased Services</b>		<b>52,398</b>	<b>48,880</b>	<b>48,880</b>	<b>59,611</b>	<b>10,731</b>	<b>22.0%</b>



**State of Vermont  
Budget Detail Report**

**Organization: 1110003000 - Finance and Management - Budget and Management**

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Property and Maintenance</b>							
Description	Code						
Recycling	510220	97	26	26	92	66	253.8%
Other Repair & Maint Serv	513200	155	0	0	0	0	0.0%
<b>Total: Property and Maintenance</b>		<b>252</b>	<b>26</b>	<b>26</b>	<b>92</b>	<b>66</b>	<b>253.8%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Property Rental</b>							
Description	Code						
Fee-For-Space Charge	515010	67,508	68,506	68,506	71,513	3,007	4.4%
<b>Total: Property Rental</b>		<b>67,508</b>	<b>68,506</b>	<b>68,506</b>	<b>71,513</b>	<b>3,007</b>	<b>4.4%</b>

		FY2022 Actuals	FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Supplies</b>							
Description	Code						
Office Supplies	520000	0	92	92	92	0	0.0%
Stationary & Envelopes	520015	0	0	0	0	0	0.0%
Food	520700	0	0	0	0	0	0.0%
Subscriptions	521510	0	343	343	0	(343)	-100.0%
<b>Total: Supplies</b>		<b>0</b>	<b>435</b>	<b>435</b>	<b>92</b>	<b>(343)</b>	<b>-78.9%</b>



**State of Vermont  
Budget Detail Report**

**Organization: 1110003000 - Finance and Management - Budget and Management**

			FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
<b>Travel</b>							
Description	Code						
Travel-Inst-Auto Mileage-Emp	518000	0	0	0	0	0	0.0%
Travel-Inst-Other Transp-Emp	518010	0	0	0	0	0	0.0%
Travel-Inst-Meals-Emp	518020	0	0	0	0	0	0.0%
Travel-Inst-Lodging-Emp	518030	0	0	0	0	0	0.0%
Travel-Inst-Incidentals-Emp	518040	0	0	0	0	0	0.0%
Travel-Outst-Auto Mileage-Emp	518500	0	0	0	0	0	0.0%
Travel-Outst-Other Trans-Emp	518510	0	0	0	0	0	0.0%
Travel-Outst-Meals-Emp	518520	0	0	0	0	0	0.0%
Travel-Outst-Lodging-Emp	518530	0	0	0	0	0	0.0%
Travel-Outst-Incidentals-Emp	518540	0	0	0	0	0	0.0%
<b>Total: Travel</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

<b>Total: 2. OPERATING</b>	<b>261,417</b>	<b>328,431</b>	<b>328,431</b>	<b>306,717</b>	<b>(21,714)</b>	<b>-6.6%</b>
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<b>Total Expenditures</b>	<b>1,532,296</b>	<b>1,889,300</b>	<b>1,889,300</b>	<b>1,763,155</b>	<b>(126,145)</b>	<b>-6.7%</b>
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			FY2023 Original As Passed Budget	FY2023 Governor's BAA Recommended Budget	FY2024 Governor's Recommended Budget	Difference Between FY2024 Governor's Recommend and FY2023 As Passed	Percent Change FY2024 Governor's Recommend and FY2023 As Passed
Fund Name	Fund Code	FY2022 Actuals					
General Fund	10000	980,166	1,287,210	1,287,210	1,143,286	(143,924)	-11.2%
Inter-Unit Transfers Fund	21500	0	0	0	0	0	0.0%
Financial Management Fund	59300	552,130	602,090	602,090	619,869	17,779	3.0%
<b>Funds Total</b>		<b>1,532,296</b>	<b>1,889,300</b>	<b>1,889,300</b>	<b>1,763,155</b>	<b>(126,145)</b>	<b>-6.7%</b>

Position Count	9
FTE Total	9.00



**State of Vermont  
Position Summary Report**

**1115001000-Finance and Management - Financial Operations**

Position Number	Classification	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
020009	030700 - Asst Dir Statewide Reporting	1.00	1	95,680	47,687	7,319	150,686
020012	065800 - Statewide Fin Rep Analyst II	1.00	1	84,427	44,607	6,458	135,492
020013	065800 - Statewide Fin Rep Analyst II	1.00	1	76,523	50,174	5,854	132,551
020016	015200 - Change Management Analyst	1.00	1	74,256	21,085	5,681	101,022
020026	487200 - Vision Support Specialist II	1.00	1	81,203	43,588	6,212	131,003
020028	068300 - VISION Financial Analyst II	1.00	1	72,675	41,268	5,560	119,503
020034	487210 - Vision Support Specialist III	1.00	1	68,994	41,449	5,278	115,721
020037	064100 - VISION Operations Analyst IV	1.00	1	84,261	44,562	6,446	135,269
020044	013300 - Statewide Grants Administrator	1.00	1	89,565	25,400	6,852	121,817
020046	030400 - Director Statewide Reporting	1.00	1	116,917	61,229	8,944	187,090
020051	068300 - VISION Financial Analyst II	1.00	1	74,714	49,553	5,715	129,982
020052	548800 - VISION Financial Analyst III	1.00	1	65,437	28,666	5,006	99,109
020053	065000 - Dir Statewide Accounting	1.00	1	113,027	52,434	8,647	174,108
020054	065800 - Statewide Fin Rep Analyst II	1.00	1	71,718	41,128	5,487	118,333
020055	534900 - Business Appl Support Manager	1.00	1	84,032	23,745	6,428	114,205
020069	053800 - Senior Budget & Mgt Analyst	1.00	1	73,320	42,632	5,609	121,561
020070	487200 - Vision Support Specialist II	1.00	1	67,974	29,684	5,200	102,858
020071	056600 - Asst Dir of Statewide Account	1.00	1	99,029	56,333	7,576	162,938
020073	068300 - VISION Financial Analyst II	1.00	1	72,675	48,998	5,560	127,233
<b>Total</b>		<b>19.00</b>	<b>19</b>	<b>1,566,427</b>	<b>794,222</b>	<b>119,832</b>	<b>2,480,481</b>

Fund Code	Fund Name	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
59300	Financial Management Fund	19.00	19	1,566,427	794,222	119,832	2,480,481
<b>Total</b>		<b>19.00</b>	<b>19</b>	<b>1,566,427</b>	<b>794,222</b>	<b>119,832</b>	<b>2,480,481</b>



**State of Vermont  
Position Summary Report**

**1110003000-Finance and Management - Budget and Management**

Position Number	Classification	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
020001	054000 - Director Budget & Management	1.00	1	95,285	48,644	7,290	151,219
020003	525800 - Sr.Princpl Bdgt & Mgmt Analyst	1.00	1	89,731	53,788	6,865	150,384
020005	053800 - Senior Budget & Mgt Analyst	1.00	1	107,099	50,812	8,193	166,104
020008	486700 - Budget & Management Analyst	1.00	1	68,994	19,770	5,278	94,042
020014	486700 - Budget & Management Analyst	1.00	1	68,994	32,085	5,278	106,357
020074	486700 - Budget & Management Analyst	1.00	1	68,994	30,077	5,278	104,349
027001	90120A - Commissioner	1.00	1	150,614	47,938	11,038	209,590
027003	90570D - Deputy Commissioner	1.00	1	123,344	26,514	9,436	159,294
027006	91590E - Private Secretary	1.00	1	61,902	29,190	4,736	95,828
<b>Total</b>		<b>9.00</b>	<b>9</b>	<b>834,957</b>	<b>338,818</b>	<b>63,392</b>	<b>1,237,167</b>

Fund Code	Fund Name	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
10000	General Fund	9.00	7	609,886	256,084	46,658	912,628
59300	Financial Management Fund		2	225,071	82,734	16,734	324,539
<b>Total</b>		<b>9.00</b>	<b>9</b>	<b>834,957</b>	<b>338,818</b>	<b>63,392</b>	<b>1,237,167</b>



# Agency of Administration (AOA), Department of Finance & Management (DFM)

**External DFM  
Organizational Chart  
Effective 12.18.2022**

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IC Best Practice  
Series # 14

