



INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES

Meeting Date/Location: November 15, 2024, virtually via Microsoft Teams
Members Present: Chair Sean Brown, Jared Adler, Jennifer Mojo, John Kessler, Michael Obuchowski, Natalie Weill, Diane Sherman and Nicole Dubuque
Members Absent: None
Minutes By: Anna Reinold

- 1:00 p.m. meeting called to order, welcome and introductions.
- Review and approval of [minutes](#) from the October 14, 2024 meeting.
- No additions/deletions to agenda. Agenda approved as drafted.
- No public comments made.
- Presentation of Proposed Rules on pages 2-5 to follow.
 1. Guidelines for Distinguishing between Primary and Specialty Mental Health and Substance Abuse Services, Department Financial Regulation, page 2
 2. Vermont Water Supply Rule, Agency of Natural Resources, page 3
 3. Administrative Rules of the Board of Pharmacy, Secretary of State, Office of Professional Regulation, page 4
 4. Rules of the Vermont Employment Security Board, Department of Labor, page 5
- Next scheduled meeting is Monday, December 9, 2024 at 2:00 p.m.
- 2:12 p.m. meeting adjourned.

1) **Proposed Rule:** Guidelines for Distinguishing between Primary and Specialty Mental Health and Substance Abuse Services, Department of Financial Regulation

Presented By: Sebastian Arduengo

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Diane Sherman who abstained, with the following recommendations:

1. Proposed Filing - Coversheet:
 - a. #12: Correct the second sentence to include the word 'are'.
 - b. #14: Update hearing information date when filing.
 - c. #15: Update deadline for comment date when filing.
2. Adopting Page #4: Correct this section to include information that was cutoff in submission.
3. Public Input Maximization Plan:
 - a. #3: Clarify how the stakeholders are involved.
 - b. #4: Add the Vermont Department of Health (VDH) to the list of organizations.
4. Proposed Rule #5: Change 'Vermont Division of Alcohol & Substance Abuse Programs' to 'Vermont Department of Health's Division of Substance Use Programs'.

2) **Proposed Rule:** Vermont Water Supply Rule, Agency of Natural Resources

Presented By: Catherina Narigon and Ben Montross

Motion made to accept the rule by Sean Brown, seconded by Natalie Weill, and passed unanimously except for Jennifer Mojo who abstained, with the following recommendations:

1. Proposed Filing - Coversheet:
 - a. #7: Correct sentence stating 'citation'.
 - b. #8: The third sentence needs correction to read 'this rule incorporates'.
 - c. #8: The last sentence needs 'rule' added after 'state'.
 - d. #9: SWDA should be SDWA and define acronym.
 - e. #10: Omit comma after VSA.
 - f. #12: Include any other developments coming to help with cost.
2. Economic Impact Statement:
 - a. #3: The first sentence needs 'be' added to it.
 - b. #3: Consider changing 'significant cost' to something similar.
3. Public Input Maximization Plan:
 - a. #3: Clarify intention to reach out to groups/individuals referenced.
 - b. #4: List 'other stakeholders'.

3) **Proposed Rule:** Administrative Rules of the Board of Pharmacy, Secretary of State, Office of Professional Regulation

Presented By: Emily Tredeau and Carrie Phillips

Motion made to accept the rule by Sean Brown, seconded by Nicole Dubuque, and passed unanimously with the following recommendations:

1. Proposed Filing - Coversheet:
 - a. #8: Need to clarify the major changes of the proposed filing and describe the areas generally being regulated.
 - b. #8: Change 'dated or unnecessary' to 'outdated', 'obsolete' or similar phrasing.
2. Economic Impact Analysis: Add more detailed information and clarify any additional costs.

4) **Proposed Rule:** Rules of the Vermont Employment Security Board, Department of Labor

Presented By: Jared Adler

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Jared Adler who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #8: Clarify that this filing is about unemployment insurance.