



INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES

Meeting Date/Location: October 14, 2024, virtually via Microsoft Teams
Members Present: Chair Sean Brown, Jared Adler, Jennifer Mojo, John Kessler, Michael Obuchowski, Natalie Weill, and Nicole Dubuque
Members Absent: Diane Sherman
Minutes By: Melissa Mazza-Paquette

- 2:00 p.m. meeting called to order, welcome and introductions.
- Review and approval of [minutes](#) from the August 12, 2024 meeting.
- No additions/deletions to agenda. Agenda approved as drafted.
- No public comments made.
- Presentation of Proposed Rules on pages to follow.
 1. Updates to the Hazard Communication Standard, Department of Labor, page 2
 2. Administrative Rules of the Board of Dental Examiners, Secretary of State, Office of Professional Regulation, page 3
 3. Council Rules, Vermont Criminal Justice Council, page 4
 4. Critical Incident Management System – Home and Community-Based Services, Agency of Human Services, page 5
 5. Person-centered Planning – Home and Community-Based Services, Agency of Human Services, page 6
- Next scheduled meeting is Friday, November 15, 2024 at 1:00 p.m.
- 3:04 p.m. meeting adjourned.

Proposed Rule: Updates to the Hazard Communication Standard, Department of Labor

Presented By: Dirk Anderson and Karl Hayden

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Jared Adler who abstained, with the following recommendations:

1. Proposed Filing - Coversheet:
 - a. #10: Spell out acronyms the first time they are used with the acronym in parentheses.
 - b. #12: Quantity “somewhat larger” reference.
 - c. #16: Include OSHA and VOSHA if appropriate.
2. Adopting Page #4: Include the title.

DRAFT

Proposed Rule: Administrative Rules of the Board of Dental Examiners, Secretary of State, Office of Professional Regulation

Presented By: Emily Tredeau

Motion made to accept the rule by John Kessler, seconded by Nicole Dubuque, and passed unanimously with the following recommendation:

1. Adopting Page #4: Include the title.

DRAFT

Proposed Rule: Council Rules, Vermont Criminal Justice Council

Presented By: Kim McManus

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously with the following recommendations:

1. Rule Title: Confirm the full name of the proposed rule and update throughout the proposed rule and filing if necessary.
2. Proposed Filing – Coversheet:
 - a. #12: Include any beneficial aspects of the proposed rule. Quantify “minimal” and “de minimus”.
 - b. #16: Spell out “ARIDE”.
 - c. Public Input #4: Clarify the connection between the Office of Racial Equity and the Racial Equity Advisory Panel.

DRAFT

Proposed Rule: Critical Incident Management System – Home and Community-Based Services, Agency of Human Services

Presented By: Connor O’Dea

Motion made to accept the rule by Sean Brown, seconded by Jared Adler, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #7: Confirm who has the authority to adopt rules (such as the Secretary of the Agency, the Agency itself, etc.).
2. Public Input Maximization Plan, #3: Be consistent with the public hearing date stated in the Proposed Filing – Coversheet.

DRAFT

Proposed Rule: Person-centered Planning – Home and Community-Based Services, Agency of Human Services

Presented By: Conor O’Dea

Motion made to accept the rule as presented without any recommendations by Sean Brown, seconded by Jen Mojo, and passed unanimously except for Natalie Weill who abstained.

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