



## INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES

**Meeting Date/Location:** August 12, 2024, virtually via Microsoft Teams

**Members Present:** Chair Sean Brown, Diane Sherman, Jared Adler, Jennifer Mojo, John Kessler, Michael Obuchowski, Natalie Weill, and Nicole Dubuque

**Members Absent:**

**Minutes By:** Melissa Mazza-Paquette

- 2:00 p.m. meeting called to order, welcome and introductions.
- Approval of [minutes](#) from the July 8, 2024 meeting.
- No additions/deletions to agenda. Agenda approved as drafted, noting that proposed rules #2-5 and proposed rules #8-11 will be taken up together when presented.
- No public comments made.
- Presentation of Proposed Rules on pages 2-13 to follow.
  1. General Assistance Emergency Housing Assistance Rules, Department for Children and Families, page 2
  2. Health Benefits Eligibility and Enrollment Rule, Eligibility Standards (Part 2), Agency of Human Services, page 3
  3. Health Benefits Eligibility and Enrollment Rule, Nonfinancial Eligibility Requirements (Part 3), Agency of Human Services, page 4
  4. Health Benefits Eligibility and Enrollment Rule, Eligibility-and-Enrollment Procedures (Part 7), Agency of Human Services, page 5
  5. Administrative Rules for Notaries Public, Secretary of State, Office of Professional Regulation, page 6
  6. Licensing and Operating Rules for Therapeutic Community Residences, Department of Disabilities, Aging and Independent Living, page 7
  7. Administrative Rules for Peer Support Provider Certification and Peer Recovery Support Specialist Certification, Secretary of State, Office of Professional Regulation, page 8
  8. Dental Services, Agency of Human Services, page 9
  9. Dental Services for Beneficiaries Under Age 21, and Pregnant and Postpartum Women, Agency of Human Services, page 10
  10. Orthodontic Treatment, Agency of Human Services, page 11
  11. Medical and Surgical Services of a Dentist, Agency of Human Services, page 12
  12. Chiropractic Services, Agency of Human Services, page 13
- Next scheduled meeting is September 9, 2024, at 2:00 p.m.
- 3:26 p.m. meeting adjourned.

**Proposed Rule: General Assistance Emergency Housing Assistance Rules, Department for Children and Families**



**Presented By: Heidi Moreau**

Motion made to accept the rule by Sean Brown, seconded by Jen Mojo, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #12: Include more summary details to align with the economic impact statement, including impacts on other entities.
  - a. Note: this statement is not published in newspapers, however it is published in the portal.
2. Economic Impact Analysis:
  - a. #3
    - i. Include the data on the number of people if available.
    - ii. Regarding the last sentence, explain if the rule was incorporated in some way; identify how the rule change is identified is tied to the additional amount.
  - b. #6: Explain the positive impacts.
3. Proposed Rule, Benefit Issuance: Clarify the compliance distinction for the Vermont Department of Health and the Licensed Lodging Establishment Rule and the Vermont Fire and Building Safety Code.

**Proposed Rule: Health Benefits Eligibility and Enrollment Rule, Eligibility Standards (Part 2), Agency of Human Services**

**Presented By: Dani Fuoco**

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #12: Clarify the last sentence based upon responses in #11 and the economic impact statement.
2. Public Input Maximization Plan, #3: Clarify the last sentence in the 2<sup>nd</sup> paragraph regarding stakeholders.

**Proposed Rule: Health Benefits Eligibility and Enrollment Rule, Nonfinancial Eligibility Requirements (Part 3), Agency of Human Services**

**Presented By: Dani Fuoco**

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #12: Clarify the last sentence based upon responses in #11 and the economic impact statement.
2. Public Input Maximization Plan, #3: Clarify the last sentence in the 2<sup>nd</sup> paragraph regarding stakeholders.

**Proposed Rule: Health Benefits Eligibility and Enrollment Rule, Eligibility-and-Enrollment Procedures (Part 7), Agency of Human Services**

**Presented By: Dani Fuoco**

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #12: Clarify the last sentence based upon responses in #11 and the economic impact statement.
2. Public Input Maximization Plan, #3: Clarify the last sentence in the 2<sup>nd</sup> paragraph regarding stakeholders.

**Proposed Rule: Administrative Rules for Notaries Public, Secretary of State, Office of Professional Regulation**

**Presented By: Jennifer Colin**

Motion made to accept the rule by Sean Brown, seconded by Natalie Weill, and passed unanimously with the following recommendations:

1. Proposed Filing – Coversheet, #12:
  - a. Identify categories and impacts, such as the potential cost of the software.
  - b. Clarify first sentence wording of “in during”.
2. Economic Impact Analysis:
  - a. #3: Include the estimated costs and benefits.
  - b. #4: Clarify.

**Proposed Rule: Licensing and Operating Rules for Therapeutic Community Residences, Department of Disabilities, Aging and Independent Living**

**Presented By: Stuart Schurr**

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet:
  - a. #8: Include that the rules were already adopted and when.
  - b. #12: Identify the changes to add more clarity.
2. Economic Impact Analysis, #3: Identify or clarify the estimated costs and benefits for all categories.

**Proposed Rule: Administrative Rules for Peer Support Provider Certification and Peer Recovery Support Specialist Certification, Secretary of State, Office of Professional Regulation**

**Presented By: Jennifer Colin, Natalie Weill, Nicole DiStasio**

Motion made to accept the rule by Sean Brown, seconded by Jared Adler, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #8: Include more detail.
2. Public Input Maximization Plan, #4: Clarify when the interested parties were and will be notified of the proposed rule.



## Proposed Rule: Dental Services, Agency of Human Services

Presented By: Susan Coburn

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet:
  - a. #8: Clarify that the last sentence are in statute if applicable.
  - b. #12: Clarify these are in statute, therefore the proposed rule change doesn't have an economic impact.

**Proposed Rule: Dental Services for Beneficiaries Under Age 21, and Pregnant and Postpartum Women, Agency of Human Services**

**Presented By: Susan Coburn**

Motion made to accept the rule as presented by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained.

**Proposed Rule: Orthodontic Treatment, Agency of Human Services**

**Presented By: Susan Coburn**

Motion made to accept the rule as presented by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained.

**Proposed Rule: Medical and Surgical Services of a Dentist, Agency of Human Services**

**Presented By: Susan Coburn**

Motion made to accept the rule as presented by Sean Brown, seconded by Mike Obuchowski, and passed unanimously except for Natalie Weill who abstained.

## Proposed Rule: Chiropractic Services, Agency of Human Services

Presented By: Susan Coburn

Motion made to accept the rule by Sean Brown, seconded by Jen Mojo, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing - Coversheet
  - a. #8: Clarify that the last sentence pertaining to the forms.
  - b. #12: Clarify these are in statute, therefore the proposed rule change doesn't have an economic impact.