



INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES

Meeting Date/Location: May 13, 2024, virtually via Microsoft Teams
Members Present: Chair Sean Brown, Diane Sherman, Jared Adler, Jennifer Mojo, Michael Obuchowski, Natalie Weill, and Nicole Dubuque
Members Absent: John Kessler
Minutes By: Melissa Mazza-Paquette

- 2:04 p.m. meeting called to order, welcome and introductions.
- Review and approval of [minutes](#) from the April 4, 2024 meeting.
- No additions/deletions to agenda. Agenda approved as drafted.
- No public comments made.
- Presentation of Proposed Rules on pages 2-7 to follow.
 1. Recovery Services Organization Certification Rule, Vermont Department of Health, page 2
 2. Ambulance Services, Agency of Human Services, page 3
 3. Beneficiary Protections and Responsibilities, Agency of Human Services, page 4
 4. Marriage Ceremony For Incarcerated Individuals, Department of Corrections, page 5
 5. 2024 Materials Management Plan, Agency of Natural Resources, page 6
 6. Agency Designation, Agency of Human Services, page 7
- Next scheduled meeting is June 10, 2024 at 2:00 p.m.
- 3:08 p.m. meeting adjourned.

**Proposed Rule: Recovery Services Organization Certification Rule, Vermont Department of Health
Presented By: Natalie Weill**

Motion made to accept the rule by Sean Brown, seconded by Jared Adler, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #10: Describe how it was factually based and how it’s rationally connected to those bases. Includes steps taken and reason it’s not arbitrary.
2. Public Input Maximization Plan:
 - a. #3: Include how and when/will agencies listed in #4 were/will be contacted.

DRAFT

Proposed Rule: Ambulance Services, Agency of Human Services
Presented By: Grace Johnson

Motion made to accept the rule by Sean Brown, seconded by Jen Mojo, and passed unanimously except for Natalie Weill who abstained, with the following recommendation:

1. Proposed Rule, 4.226.4 (c)(3): Review language for instances when the beneficiary and medic don't agree if transport is necessary. Member Weill is available for discussion as needed.

DRAFT

**Proposed Rule: Beneficiary Protections and Responsibilities, Agency of Human Services
Presented By: Grace Johnson**

Motion made to accept the rule by Nicole Dubuque, seconded by Diane Sherman, and passed unanimously except for Natalie Weill who abstained, with the following recommendation:

1. Proposed Filing – Coversheet, #8: Identify the changes.

DRAFT

Proposed Rule: Marriage Ceremony For Incarcerated Individuals, Department of Corrections
Presented By: MJ Faller and David Turner

Motion made to not accept the rule as presented by Sean Brown, seconded by Diane Sherman, and passed unanimously except for Natalie Weill who abstained. Members encouraged the Department of Corrections to review the legal context regarding the terms 'shall' and 'may' and revised the language for clarity and accuracy in the proposed rule. Once complete, the Department may submit a revised rule to the Committee.

DRAFT

Proposed Rule: 2024 Materials Management Plan, Agency of Natural Resources
Presented By: Josh Kelly, Alyssa Eiklor and Anne Bijur

Motion made to accept the rule by Sean Brown, seconded by Natalie Weill, and passed unanimously except for Jen Mojo who abstained, with the following recommendations:

1. Public Input Maximization Plan, #3:
 - a. Identify the solid waste stakeholders.
 - b. Include the Vermont Department of Health Emergency Preparedness Division and Environmental Health Division.

DRAFT

Proposed Rule: Agency Designation, Agency of Human Services

Presented By: Ashley Johns, Jennifer Garabedian, Eva Dayon and Shayla Livingston

Motion made to accept the rule by Sean Brown, seconded by Nicole Dubuque, and passed unanimously except for Natalie Weill who abstained, with the following recommendations:

1. Proposed Filing – Coversheet:

- a. **#8:** Incorporate the first two sentences from **#9** to describe what the rule is about. Clarify if anything is changing substantively.
- b. **#12:** Include an explanation as to why there isn't an impact and that the proposed rule is just bringing the rule in alignment with current practice.
- c. **Economic Impact Analysis, #3:** Summarize and list the categories of people, enterprises, and governmental entities potentially affected by the adoption of this rule and the estimated costs and benefits anticipated.

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