



INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES

Meeting Date/Location: April 10, 2023, virtually via Microsoft Teams

Members Present: Chair Sean Brown, Brendan Atwood, Jared Adler, Jennifer Mojo, John Kessler, Diane Sherman, Mike Obuchowski, Donna Russo-Savage and Nicole Dubuque

Minutes By: Melissa Mazza-Paquette

- 2:00 p.m. meeting called to order, welcome and introductions.
- Review and approval of [minutes](#) from the March 13, 2023 meeting.
- No additions/deletions to agenda. Agenda approved as drafted.
- No public comments made.
- Note: An emergency rule was supported by ICAR Chair Brown on 03/31/23 titled 'PUC Emergency Rule 2.500 COVID-19 Emergency Procedures' by the VT Public Utility Commission
 - This emergency rule amends various filing and procedural requirements and provides alternative procedures to reduce or eliminate in-person contact between members of the public and Commission staff or other members of the public to reduce the risk of exposure to the COVID-19 virus. This serves as a sixth extension of the emergency rule filed in April 2020. A number of measures included in this revised emergency rule have proven beneficial to those who appear before and interact with the Commission. The Commission is undertaking a process of adopting policies and promulgating permanent rules, where appropriate, so that the remaining measures in this revised emergency rule could either be phased out or incorporated into permanent rules. The revisions in this version reflect adoption of permanent Commission Rule 2. Two other Commission rules modified by this rule are in various stages of rulemaking. The provisions in this revised emergency rule will be superseded when the permanent rules take effect.
- Presentation of Proposed Rule on page 2.
 1. Vermont Medication Assistance Program Rule, Agency of Human Services, Department of Health.
- Next scheduled meeting is May 8, 2023 at 2:00 p.m.
- 2:16 p.m. meeting adjourned.

Presented By: Natalie Weill

Motion made to accept the rule by Mike Obuchowski, seconded by Diane Sherman, and passed unanimously except for Brendan Atwood who abstained, with the following recommendations:

1. Proposed Filing – Coversheet
 - a. #8: Include the acronym for ‘Medication Assistance Program’ after use for later reference.
 - b. #11: Define ‘VMAP’ before use.
2. Economic Impact Analysis
 - a. #9: At the end of the sentence, include language such as “to update the state program, and the rules reflect similar updates that were first made to the federal rules.”
3. Environmental Impact Analysis
 - a. #9: State that no analysis was necessary, therefore was not conducted.
4. Proposed Rule
 - a. 3.0 Definitions: Include the Federal Poverty Line (FPL).
 - b. 5.0 Recipient Requirement: Identify which program will provide the notification.