



**State of Vermont**  
**Agency of Administration**  
**Office of the Secretary**  
Pavilion Office Building  
109 State Street  
Montpelier, VT 05609-0201  
[www.aoa.vermont.gov](http://www.aoa.vermont.gov)

[phone] 802-828-3322  
[fax] 802-828-2428

*Kristin L. Clouser, Secretary*

## **INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) AGENDA** **Monday, September 12, 2022, 2:00 p.m.**

To attend virtually via Microsoft Teams, please [click here to join the meeting](#) for full meeting audio and visual. If you require a call-in option to participate (e.g., computer does not have a microphone), dial 802-828-7667 and enter Phone Conference ID: 114 423 325#.

Physical meeting location suspended until January 15, 2023 due to [Open Meeting Law temporary provisions](#).

- Welcome
- Review and approval of the [minutes](#) from the August 8, 2022 meeting
- Note any additions or deletions from the agenda
- Note: An emergency rule titled 'Emergency Administrative Rules for Notaries Public and Remote Notarization' from the Secretary of State, Office of Professional Regulation, was supported by ICAR Chair Farnham on September 9, 2022.
  - These Emergency Rules define the "personal appearance" requirement for remote notarial acts conducted through a secure audio-visual communication link.
- Public comment
- Presentation of the following proposed rules:
  - Rule on Alternative Preparatory Paths for Funeral Directors and Embalmers, Secretary of State, Office of Professional Regulation
    - This is an amendment to the current Rule on Alternative Preparatory Path for Funeral Directors that establishes a program of apprenticeship and study for aspirants to funeral director licensure who have not attended a school of funeral service. The amendment to this rule adds a program of apprenticeship and study for those who seek to become a licensed embalmer. Additionally, minor revisions were made to the section of the rule pertaining to funeral directors. The number of credits for the required coursework topics in section (a) were removed in anticipation of the number of credits potentially changing in the future based on the specific college, university or career and technical school's requirements. In section (c) the specific Community College of Vermont course sequence with corresponding credits was removed to allow for future colleges, universities, and career and technical centers to create their own programs. Sections (a) and (c) of the embalmer section of the rule mirrors these revisions.
  - Administrative Rules for Notary Public Continuing Education, Secretary of State, Office of Professional Regulation
    - The proposed rule requires that notaries public complete one hour (60 minutes) of continuing education related to the Vermont laws and requirements for performing notarial acts every



two years. The completion of the course is required for a notary public to renew their commission. The course may be offered in many different formats.

- Vermont Wetland Rules, Agency of Natural Resources
  - The proposed amendments are intended to clarify the Agency's authority to reclassify wetlands in general and clarify the Agency's jurisdiction over certain significant wetland types. The proposed amendments rearticulate the Agency's statutory authority to reclassify categories of wetlands in general, and list wetland types that have been categorically determined to be Class II based on an evaluation of their functions and values. Proposed amendments to Section 8 clarify how public notice is provided for categorical wetland determinations. Appendix A is also amended to reclassify Ward's Marsh and Eshqua Bog as Class I wetlands.
- Other business
- Next meeting date: Monday, October 10, 2022 at 2:00 p.m.
- Adjournment

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