



INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES

Meeting Date/Location: November 15, 2021, Virtual Option: Via Microsoft Teams with physical location option available in the Pavilion Building, 109 State Street, 5th Floor, Montpelier, VT 05609.

Members Present: Diane Bothfeld – acting as Chair, Jennifer Mojo, John Kessler, Diane Sherman, Clare O’Shaughnessy and Michael Obuchowski

Members Absent: Chair Kristin Clouser and Dirk Anderson

Minutes By: Melissa Mazza-Paquette

- 3:00 p.m. meeting called to order, welcome and introductions.
- Note that Ashley Berliner resigned as a member of ICAR due to her primary job responsibilities.
- Review and approval of minutes from the [October 11, 2021](#) meeting.
- Agenda approved as drafted with the addition of committee discussion of administrative rules in other states.
- Note the Reportable and Communicable Diseases Emergency Rule by the Agency of Human Services, Department of Health was supported by ICAR Chair Clouser on 10-29-21.
 - The purpose of this rule is to protect the public health through the reporting of communicable diseases and other diseases dangerous to public health. Through this rulemaking, the Department adds COVID-19 to the list of reportable diseases, clarifies how diseases are to be reported to the Department and by whom, and requires demographic information be reported to the Department. The Department anticipates initiating formal rulemaking soon, which will include the proposed changes to this emergency rule.
- No public comments made.
- Presentation of the Vital Records Rule, Agency of Human Services, Department of Health (see page 2 for details).
- Next scheduled meeting is December 15, 2021 at 1:00 p.m.
- Committee discussion of administrative rules in other states.
 - Documents from other states will be distributed to ICAR members for review to see if there are ways to be more efficient in Vermont. Committee will discuss at a future ICAR meeting as time allows.
- 3:31 p.m. meeting adjourned.

Proposed Rule: Vital Records Rule, Agency of Human Services, Department of Health
Presented By: David Englander

Motion made to accept the rule by John Kessler, seconded by Diane Sherman, and passed unanimously with the following recommendations:

1. Proposed Rule Coversheet, #7: Include more detail in regard to ‘State Registrar’ and ‘duties’.
2. Proposed Rule Coversheet: Consider using another word for ‘practices’.
3. Proposed Rule Coversheet, #9: Omit unnecessary words.
4. Proposed Rule Coversheet, #12: Include reasoning.
5. Economic Impact Analysis, #3: ‘Applicant’ should be plural.
6. Economic Impact Analysis, #9: Clarify what is meant by ‘the will’.
7. Throughout the forms: Clarify reference to ‘applicants’ grandchildren’ to be consistent with the proposed rule.