

## HEAC Minutes

11/16/21

10:04 Chair Davis called the meeting to order and started the recording

Agenda Creating a Workplan for the upcoming report due in January. Brainstorming session. Chair Davis will take notes and invite others to take notes too.

Resources can be put in the chat too

Kheya- Questions of where the office will be? Chair Davis- part of our charge is where the office will sit

Rich Holsch...- unexpected meeting came up will need to leave, wanted to check in

Leslie- Opportunity to add items to the issue mapping we worked on several meetings ago. Growing list from partners in DAIL.

Chair Davis- wanted to update you all following the last meeting we had a meeting of a handful of people volunteered to put together data and resources. Came up with a long list of resources/data sources and an opportunity to identify gaps. General questions to share with this group.

What is the research? What is the purpose of the report and communication with the legislature?

Mark Hughes: Minutes have been posted from last meeting. Will post the link to the minutes page in the chat.

- If any issues we can fix them.

Kirsten: Audio version of the minutes to accompany the minutes too. Easier on the brain than a screen reader. Kirsten's office will do that part.

What are we being asked to do here? Pulled up the statutory mandate

Written Report: Put in the chat box:

Jan 15, 2022 and annually: Written report to the Senate Committee on Health and Welfare and the House Committees on Health Care and on Human Services with "findings and any recommendations for legislative action. The Advisory Commission is encouraged to base recommendations on the data collected and analysis completed pursuant to section 253 of [18 V.S.A.]"

Findings already able to articulate that are in the document already:

- public engagement and access
- demographic concerns
- access to technology
- licensure

Transportation, housing, criminalization of high-risk behaviors

Monica: Appreciate the original slide deck Chair Davis put together for the first meeting. In there, there are buckets of the big work and these issues fall into that.

"Terms of Reference/Purpose"

Council will exist beyond the report.

Kheya: Agree with Monica, low hanging fruit to get stuff done. Findings will fall into that umbrella structure and make the product easier to create

Leslie: Clarification to report specifically. The data referred to is the data required from state agencies

Mark: Legislative intent and legislative research on the front end of that too that go back to data

How much time do we have? Two months and in that amount of time review literature research, figure out what's still missing and initial findings. Great time with federal money around we should discuss that too. Limited window, might not be as comprehensive as we might like.

Data conversation: Question- Who decides what to prioritize.

Kheya: Confidentiality- need to be careful on how to report that data. Example: One person in that region, for example. Juggle reporting and confidentiality given small numbers in certain areas

Mark Hughes: Acknowledge Kheya and we've struggled with how do we address data in new ways. Many obstacles come into this work- small sample sizes, demographics across the state. Most cases we know it's there and looking for ways we can do this in a new way. Statistical analysis for example, compare to similar areas in other parts of the country and acknowledge that data.

Kirsten: Issue mapping the last six of the eight nicely fall into root causes and we could elaborate in the report. Describe the problem using those six + categories. Big problem that will require money and different strategies. Paves the way of funding from multiple streams. (structure the report)

Workplan for the report or the overall commission? Both. Time-sensitive is the report.

Monica: Large group- Sometimes reports become the driving reason for the commission vs. the work that needs to be done. Annual report is challenging and then less time to do the work in

between. Maybe a structure of a bi-annual report with an update. End up working towards the report vs. working towards the work.

Kirsten: What we might ask, what do we want that report to drive the legislature to do? We want to encourage them to think broadly and multi-pieces

Sarah: Great opportunity to present recommendations, can we ever ask for an extension or waiver on a report? Give us more time to work with the issue mapping?

Chair Davis: If the group wants to, she's happy to

Leslie: Still trying to get a good sense of where all the issues are and we're in an environmental scan phase of our work and don't feel like that is complete. What's the best use of opportunity to provide a report to the legislature.

Sarah: Agree with that idea. Something different than usual.

Sara: Proposal ask Director Davis to request an extension/waiver for the Jan. Andrea 2<sup>nd</sup> that idea. Geoffrey add on to Sara Chesbrough, clause as to why... because the group feels that the commission is wrapping our head around the landscape and provide a more effective commission overall. (Diligently to get it right and understand full scope of the issue and give them recommendations) Kirsten: Give ourselves a different deadline? Worrying a bit about the competition for federal money and not wanting to lose that money?

Ask someone from finance to give us a run down around that.

Appreciate the suggestion to give ourselves a deadline. When they'd expect the report.

Next deadline after Jan. 22 is October 2022. Somewhere within the next ten months fitting that in.

Andrea Brett: Sooner date because of the federal money and report to legislature not be pushed out too far so we don't lose momentum. October report feels like that information should be done first.

Chair Davis: Could accomplish more if we were in subcommittees.

- Issue area instead of by specific group

Andrea:

Six points decide as a commission break it out to 5-7 people per committee and then the points that we'd have to address.

Maybe decide which committees first?

Issue of timing- Identify scope of work first

Regulatory Issues

Research laws/regulations

Public Outreach

Youth

Any strong feelings on how to break it out?

Kheya- agree subcommittee and big topics are (funding, etc as opposed to by group). Do this by topic.

Leslie Proposed to come up with a way for people to come up with way to add to the existing issues map and bring to our next meeting (add to a shared document)

Mark: Push back on the idea that narrative access to the funding should be driving us. That's the problem, and falls into a mindset if we have to act in system of gaining resources vs. solving problems and would caution and challenge the group- consider making decisions best outcomes and what we see around us.

Suggest, consider taking the current list that we're working off of and take back to our areas and then consider in the policy there is a legislative intent/purpose section two of the policy. Page 18-24 see the breakouts of the responsibilities there as topics.

Chair Davis: Questions for today

Agreement:

- Write the report ask for extension
- Unsure how to develop our subcommittees, want to base on completion of an issue mapping process. Take that back to our orgs/sectors and come to next meeting prepared to say what we've added. Will help address topics of subcommittee and the report.

Email- has been sent and is a shared document so we should see those comments. Next meeting prepared to finalize that document.

Next time- schedule. Still trying to get to a standing schedule.

- Will look back to the polls and choose the date with the most consistency and go with that.

Reach out to the people who haven't been able to attend. Leslie is happy to help reach out to people. Chair Davis will send her that list.

Other Matters?

Mark Hughes: Schedule a meeting next week and then standing meeting after that? Might help with our time.

Chair Davis: Will send another poll.

Kirsten: Whatever negotiate for a deadline, really hope is before the end of the session. March 1<sup>st</sup> for example and keep on the radar of the legislature.

Mark: Crossover right after town meeting

Get it in earlier? Get something done they will get it done. Can always be tacked on to an existing bill or the budget.

Friday, Feb. 18<sup>th</sup>. As the date we can get the report done by.

Monica: Introduction of a bill related to health equity? Some intent to use the recommendations to create a bill related to health equity during this session.

Remember- we are tasked with dispersing grant money too. What should grants be used for. Still opportunity to say this is what is needed, so fund it.

- Add to issue document before next meeting
- Finance help us understand the timing / financial pieces
- Reach out to relevant agencies around data they are required to collect and response to that