



Special Committee on the Utilization of Information Technology in Government Meeting Minutes

DAY/DATE: Thursday, December 17, 2015
TIME: 9:00 AM – 2:30 PM
LOCATION: 208 Hurricane Lane, Williston (Mountain View Room)
MEMBERS: Mike Schirling, John Burton, and Tim Kenney
STAFF: Steve Klein, Catherine Benham, and Joy Livingston and Donna Reback – Flint Springs Assoc.
PURPOSE: Working Session to Draft Report (no public testimony)

Item Number	Item Description	Action By
1.1	Call to Order	Chair
2.0	Review and amend Agenda, if necessary	Committee
3.0	Approve prior meeting minutes	Committee
4.0	Received/reviewed report/comments presented by Steve Klein	Committee
5.0	Working Session – discussed and drafted findings and recommendations, discussed format of report, etc.).	Committee
6.0	New Business – Next Meeting January 5, 2016 – 108 Cherry Street, Burlington – Conference Room 3B - Finalize Report (no public testimony)	Committee
7.0	Adjourn meeting	Chair

Submitted By: Donna Reback and Joy Livingston, Flint Springs Associates

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