

Finance & Management

Department/Program Description

To promote, monitor and report upon the fiscal condition of State government. This mission is achieved through (1) the establishment and maintenance of centralized accounting functions that incorporate appropriate internal controls and generate reliable financial information that is in accord with established accounting principles; and (2) the development, maintenance and advocacy for fiscally responsible budgets and related management recommendations for the Secretary of Administration and the Governor.

The department consists of two divisions - Budget and Management and Financial Operations:

Budget and Management assists in the development of the Governor's recommended budget, monitors and defends the passage of the budget through the legislature, and manages the adopted budget throughout the fiscal year.

Financial Operations maintains and operates the state's centralized accounting system (VISION), provides related controls and services for managers and employees of state government, and generates reliable financial information in accordance with Generally Accepted Accounting Principles (GAP).

Goals/Objectives/Performance Measures

Budget and Management:

The Budget and Management Division is responsible for maintaining the State's sound fiscal condition and maintains a liaison relationship with all departments in state government to assure proper application of spending and compliance with the various appropriations bills and other key statutes. The Division also is responsible for revenue projecting and reporting. In meeting its responsibilities the Division works to limit spending growth at sustainable levels and to maintain budget stabilization reserves of at least 5% of prior year total appropriations in the General Fund, Transportation Fund, and Education Fund. The Division seeks to limit reliance on supplemental appropriations through the Budget Adjustment Act and works with the Department of Buildings and General Services to ensure that the Governor's Capital Bill recommendations comply with recommendations of the Debt Affordability Committee. Another important role of the Division is to assure compliance with Administration Bulletin 3.5, the contracting review and approval process. In addition the Commissioner or other staff represents the Administration through membership on various boards (e.g. State Retirement Board) and various Legislative study committees.

Financial Operations:

Financial Operations is responsible for the establishment and maintenance of centralized accounting functions that incorporate appropriate internal controls and generate reliable financial information that is in accord with established accounting principles. Statute requires that all state disbursements by the Treasurer be approved first by the Commissioner of Finance and Management, with warrants then being provided to the Treasurer. Financial Operations is responsible for the processing and monitoring of these warrants.

The Financial Operations Division performs two primary roles, accounting and auditing. Accounting responsibilities include establishing and monitoring appropriations, as approved by the legislature. Additionally, Financial Services is the primary resource for departments on proper accounting procedures. Audit responsibilities include assuring that departments are functioning within the framework of all policies and procedures set forth by the Department of Finance and Management and the Agency of Administration and to assure that departments are maximizing the information opportunities and the best practices available within VISION. In addition to accounting and internal auditing, Financial Services publishes the state's Comprehensive Annual Financial Report (CAFR) and works closely with the State Treasurer in projecting and monitoring the cash flow of state government.



Budget Summary

	FY 2016 Position Count	FY 2014 Actual	FY 2015 Budget As Passed	FY 2016 Governor Recommend
Appropriation				
Finance and management - budget and management	11.00	\$1,507,897	\$1,468,594	\$1,376,648
Finance and management - financial operations	19.00	\$3,578,708	\$3,022,716	\$2,819,330
Total	30.00	\$5,086,605	\$4,491,310	\$4,195,978
Fund Type				
General Funds		\$1,071,743	\$1,076,522	\$1,109,412
IDT Funds		\$436,154	\$392,072	\$267,236
ISF Funds		\$3,578,708	\$3,022,716	\$2,819,330
Total		\$5,086,605	\$4,491,310	\$4,195,978

General Government



Finance & Management

Finance and management - budget and management

Budget Summary

	FY 2014 Actual	FY 2015 Budget as Passed	FY 2016 Governor Recommended
Object Rollups			
Salaries and Wages	\$933,149	\$883,140	\$751,037
Fringe Benefits	\$325,267	\$352,099	\$363,250
Contracted and 3rd Party Service	\$5,245	\$1,408	\$6,018
PerDiem and Other Personal Services	\$0	\$0	\$196
Equipment	\$1,858	\$2,546	\$2,550
IT/Telecom Services and Equipment	\$50,683	\$37,794	\$36,926
Travel	\$12,211	\$11,640	\$10,866
Supplies	\$3,305	\$5,234	\$3,800
Other Purchased Services	\$44,429	\$48,962	\$50,809
Other Operating Expenses	\$11,713	\$1,278	\$28,106
Rental Other	\$4,930	\$5,325	\$5,029
Rental Property	\$115,106	\$119,168	\$118,061
Property and Maintenance	\$0	\$0	\$0
Grants Rollup	\$0	\$0	\$0
Debt Service and Interest	\$0	\$0	\$0
Total	\$1,507,897	\$1,468,594	\$1,376,648
Fund Type			
General Funds	\$1,071,743	\$1,076,522	\$1,109,412
IDT Funds	\$436,154	\$392,072	\$267,236
Total	\$1,507,897	\$1,468,594	\$1,376,648

Position Detail

Position Number	Classification	FTE	Count	Salary	Benefits Total	Statutory	
						Total	Total
020001	054000 - Director Budget & Management	1.0	1.0	77,022	30,610	5,892	113,524
020003	486700 - Budget & Management Analyst	1.0	1.0	60,154	27,008	4,602	91,764
020005	053800 - Senior Budget & Mgt Analyst	1.0	1.0	82,056	15,545	6,277	103,878
020007	486700 - Budget & Management Analyst	1.0	1.0	62,005	19,524	4,743	86,272
020008	525800 - Sr.Princpl Budgt and Mgmt Anal	1.0	1.0	70,325	21,139	5,380	96,844
020010	068100 - Admin Support Coordinator	1.0	1.0	55,827	26,243	4,270	86,340
020014	053800 - Senior Budget & Mgt Analyst	1.0	1.0	89,398	26,008	6,839	122,245
020069	053800 - Senior Budget & Mgt Analyst	1.0	1.0	77,542	35,838	5,932	119,312
027001	90120A - Commissioner	1.0	1.0	105,061	27,286	8,037	140,384
027003	90570D - Deputy Commissioner	1.0	1.0	88,802	26,557	6,794	122,153
027004	95250E - Executive Assistant	1.0	1.0	0	17,157	0	17,157
Total		11.0	11.0	768,192	272,915	58,766	1,099,873

Budget Detail

Budget Object	FY 2014 Actuals	FY 2015 As Passed	FY 2016 Governor's Recommend	Difference FY15-16	Percentage Change
Salaries and Wages					
500000 - Classified Employees	\$915,129	\$560,887	\$574,330	\$13,443	2.4%
500010 - Exempt	\$16,732	\$277,522	\$193,864	(\$83,658)	-30.1%
500040 - Temporary Employees	\$1,001	\$44,731	\$0	(\$44,731)	-100.0%
500060 - Overtime	\$287	\$0	\$0	\$0	0.0%
508000 - Vacancy Turnover Savings	\$0	\$0	(\$17,157)	(\$17,157)	0.0%
Total	\$933,149	\$883,140	\$751,037	(\$132,103)	-15.0%



Budget Detail

Budget Object	FY 2014 Actuals	FY 2015 As Passed	FY 2016 Governor's Recommend	Difference FY15-16	Percentage Change
Fringe Benefits					
501000 - FICA - Classified Employees	\$68,981	\$42,908	\$43,937	\$1,029	2.4%
501010 - FICA - Exempt	\$1,243	\$21,231	\$14,832	(\$6,399)	-30.1%
501040 - FICA - Temporaries	\$77	\$0	\$0	\$0	0.0%
501500 - Health Ins - Classified Empl	\$91,202	\$105,099	\$92,410	(\$12,689)	-12.1%
501510 - Health Ins - Exempt	\$1,966	\$23,967	\$39,936	\$15,969	66.6%
502000 - Retirement - Classified Empl	\$144,225	\$111,161	\$98,269	(\$12,892)	-11.6%
502010 - Retirement - Exempt	\$2,158	\$32,290	\$26,856	(\$5,434)	-16.8%
502500 - Dental - Classified Employees	\$7,263	\$6,084	\$7,952	\$1,868	30.7%
502510 - Dental - Exempt	\$133	\$1,352	\$2,982	\$1,630	120.6%
503000 - Life Ins - Classified Empl	\$3,581	\$2,690	\$2,042	(\$648)	-24.1%
503010 - Life Ins - Exempt	\$72	\$781	\$691	(\$90)	-11.5%
503500 - LTD - Classified Employees	\$1,887	\$1,585	\$1,001	(\$584)	-36.8%
503510 - LTD - Exempt	\$34	\$459	\$446	(\$13)	-2.8%
504000 - EAP - Classified Empl	\$374	\$306	\$239	(\$67)	-21.9%
504010 - EAP - Exempt	\$7	\$68	\$90	\$22	32.4%
505200 - Workers Comp - Ins Premium	\$1,663	\$1,748	\$31,267	\$29,519	1,688.7%
505500 - Unemployment Compensation	\$400	\$300	\$300	\$0	0.0%
505700 - Catamount Health Assessment	\$0	\$70	\$0	(\$70)	-100.0%
Total	\$325,267	\$352,099	\$363,250	\$11,151	3.2%
Contracted and 3rd Party Service					
507350 - Contr&3Rd Pty-Educ & Training	\$340	\$1,408	\$1,020	(\$388)	-27.6%
507600 - Other Contr and 3Rd Pty Serv	\$4,905	\$0	\$4,998	\$4,998	0.0%
Total	\$5,245	\$1,408	\$6,018	\$4,610	327.4%
PerDiem and Other Personal Services					
506200 - Other Pers Serv	\$0	\$0	\$196	\$196	0.0%
Total	\$0	\$0	\$196	\$196	0.0%
Equipment					
522700 - Furniture & Fixtures	\$1,858	\$2,546	\$2,550	\$4	0.2%
Total	\$1,858	\$2,546	\$2,550	\$4	0.2%
IT/Telecom Services and Equipment					
516620 - Internet	\$232	\$302	\$255	(\$47)	-15.6%
516625 - Telecom-Internetaccess-Dial-Up	\$67	\$0	\$68	\$68	0.0%
516651 - Telecom-Data Telecom Services	\$600	\$0	\$408	\$408	0.0%
516658 - Telecom-Conf Calling Services	\$205	\$46	\$62	\$16	34.8%
516659 - Telecom-Wireless Phone Service	\$2,063	\$2,790	\$2,952	\$162	5.8%
516671 - It Intsvccost-Vision/Isdassess	\$19,551	\$8,850	\$12,582	\$3,732	42.2%
516672 - It Intsvccost- Dii - Telephone	\$5,906	\$7,560	\$6,082	(\$1,478)	-19.6%
516678 - It Inter Svc Cost User Support	\$3,763	\$0	\$0	\$0	0.0%
516685 - It Int Svc Dii Allocated Fee	\$12,611	\$12,698	\$11,660	(\$1,038)	-8.2%
522210 - Info Tech Purchases-Hardware	\$1,305	\$1,326	\$0	(\$1,326)	-100.0%
522216 - Hardware - Desktop & Laptop Pc	\$3,052	\$4,222	\$2,500	(\$1,722)	-40.8%
522217 - Hw - Printers,Copiers,Scanners	\$992	\$0	\$0	\$0	0.0%
522220 - Software - Other	\$336	\$0	\$357	\$357	0.0%
Total	\$50,683	\$37,794	\$36,926	(\$868)	-2.3%
Travel					
518000 - Travel-Inst-Auto Mileage-Emp	\$1,779	\$667	\$1,660	\$993	148.9%
518010 - Travel-Inst-Other Transp-Emp	\$1,811	\$1,183	\$1,144	(\$39)	-3.3%
518030 - Travel-Inst-Lodging-Emp	\$160	\$0	\$0	\$0	0.0%



Finance & Management

Budget Detail

Budget Object	FY 2014 Actuals	FY 2015 As Passed	FY 2016		
			Governor's Recommend	Difference FY15-16	Percentage Change
518040 - Travel-Inst-Incidentals-Emp	\$36	\$37	\$0	(\$37)	-100.0%
518050 - Conference - Instate - Emp	\$520	\$0	\$0	\$0	0.0%
518500 - Travel-Outst-Auto Mileage-Emp	\$617	\$498	\$657	\$159	31.9%
518510 - Travel-Outst-Other Trans-Emp	\$1,566	\$1,547	\$1,050	(\$497)	-32.1%
518520 - Travel-Outst-Meals-Emp	\$315	\$820	\$550	(\$270)	-32.9%
518530 - Travel-Outst-Lodging-Emp	\$5,225	\$6,127	\$5,456	(\$671)	-11.0%
518540 - Travel-Outst-Incidentals-Emp	\$182	\$761	\$349	(\$412)	-54.1%
Total	\$12,211	\$11,640	\$10,866	(\$774)	-6.6%
Supplies					
520000 - Office Supplies	\$2,857	\$4,626	\$3,570	(\$1,056)	-22.8%
520500 - Other General Supplies	\$377	\$0	\$153	\$153	0.0%
520700 - Food	\$0	\$287	\$0	(\$287)	-100.0%
521500 - Books&Periodicals-Library/Educ	\$71	\$321	\$77	(\$244)	-76.0%
Total	\$3,305	\$5,234	\$3,800	(\$1,434)	-27.4%
Other Purchased Services					
516000 - Insurance Other Than Empl Bene	\$0	\$1,899	\$2,591	\$692	36.4%
516010 - Insurance - General Liability	\$3,190	\$1,411	\$2,065	\$654	46.4%
516500 - Dues	\$18,077	\$17,812	\$18,318	\$506	2.8%
516820 - Advertising - Job Vacancies	\$0	\$510	\$514	\$4	0.8%
517000 - Printing and Binding	\$2,950	\$4,590	\$3,570	(\$1,020)	-22.2%
517020 - Photocopying	\$2,936	\$5,143	\$4,433	(\$710)	-13.8%
517100 - Registration For Meetings&Conf	\$2,230	\$1,724	\$2,275	\$551	32.0%
517200 - Postage	\$44	\$649	\$659	\$10	1.5%
517205 - Postage - Bgs Postal Svcs Only	\$26	\$0	\$174	\$174	0.0%
517300 - Freight & Express Mail	\$14	\$41	\$110	\$69	168.3%
517400 - Instate Conf, Meetings, Etc	\$265	\$0	\$104	\$104	0.0%
517500 - Outside Conf, Meetings, Etc	\$530	\$388	\$260	(\$128)	-33.0%
519000 - Other Purchased Services	\$1,330	\$0	\$1,357	\$1,357	0.0%
519005 - Agency Fee	\$8,077	\$9,732	\$8,847	(\$885)	-9.1%
519006 - Human Resources Services	\$4,761	\$5,063	\$5,532	\$469	9.3%
Total	\$44,429	\$48,962	\$50,809	\$1,847	3.8%
Other Operating Expenses					
523620 - Single Audit Allocation	\$11,713	\$1,278	\$28,106	\$26,828	2,099.2%
Total	\$11,713	\$1,278	\$28,106	\$26,828	2,099.2%
Rental Other					
514550 - Rental - Auto	\$1,390	\$1,714	\$1,418	(\$296)	-17.3%
514650 - Rental - Office Equipment	\$3,540	\$3,611	\$3,611	\$0	0.0%
Total	\$4,930	\$5,325	\$5,029	(\$296)	-5.6%
Rental Property					
515010 - Fee-For-Space Charge	\$115,106	\$119,168	\$118,061	(\$1,107)	-0.9%
Total	\$115,106	\$119,168	\$118,061	(\$1,107)	-0.9%
Property and Maintenance					
Total	\$0	\$0	\$0	\$0	0.0%
Grants Rollup					
Total	\$0	\$0	\$0	\$0	0.0%
Debt Service and Interest					
Total	\$0	\$0	\$0	\$0	0.0%
Grand Total	\$1,507,897	\$1,468,594	\$1,376,648	(\$91,946)	-6.3%



Fund	FY 2014 Actuals	FY 2015 As Passed	FY 2016 Governor's Recommend	Difference FY15-16	Percentage Change
10000 - General Fund	\$1,071,743	\$1,076,522	\$1,109,412	\$32,890	3.1%
21500 - Inter-Unit Transfers Fund	\$436,154	\$392,072	\$267,236	(\$124,836)	-31.8%
Total	\$1,507,897	\$1,468,594	\$1,376,648	(\$91,946)	-6.3%



Finance & Management

Finance and management - financial operations

Budget Summary

	FY 2014 Actual	FY 2015 Budget as Passed	FY 2016 Governor Recommended
Object Rollups			
Salaries and Wages	\$1,457,481	\$1,384,581	\$1,408,730
Fringe Benefits	\$637,944	\$618,417	\$653,255
Contracted and 3rd Party Service	\$250,371	\$0	\$0
PerDiem and Other Personal Services	\$0	\$264,668	\$262,125
Equipment	\$33,006	\$1,018	\$1,020
IT/Telecom Services and Equipment	\$662,263	\$640,162	\$289,058
Travel	\$8,604	\$6,830	\$7,602
Supplies	\$6,209	\$8,051	\$6,994
Other Purchased Services	\$389,349	\$51,740	\$81,211
Other Operating Expenses	\$29,024	\$2,119	\$3,371
Rental Other	\$6,436	\$1,861	\$3,473
Rental Property	\$96,662	\$42,137	\$101,308
Property and Maintenance	\$1,361	\$1,132	\$1,183
Debt Service and Interest	\$0	\$0	\$0
Total	\$3,578,708	\$3,022,716	\$2,819,330
Fund Type			
ISF Funds	\$3,578,708	\$3,022,716	\$2,819,330
Total	\$3,578,708	\$3,022,716	\$2,819,330

Performance Measures

Objective / Performance Measure	FY 2014		FY 2015		FY 2016
	Target	Actual	Target	Estimate	Estimate
To provide statewide managers and business with a framework for developing and evaluating internal controls.					
Percentage of YES responses to total questions on the Internal Control Questionnaire	95.0%	95.0%	96.0%	96.0%	96.0%
Percentage of yes questions that Pass the Validation Review	95.0%	95.0%	96.0%	96.0%	96.0%

Position Detail

Position Number	Classification	FTE	Count	Salary	Benefits Total	Statutory	
						Total	Total
020009	030700 - Asst Dir Statewide Reporting	1.0	1.0	72,675	13,885	5,560	92,120
020012	031900 - Director Financial Operations	1.0	1.0	107,494	45,247	8,224	160,965
020013	065800 - Statewide Fin Rep Analyst II	1.0	1.0	70,824	21,227	5,418	97,469
020016	063900 - Helpdesk Analyst III	1.0	1.0	70,824	34,649	5,418	110,891
020026	487200 - Vision Support Specialist II	1.0	1.0	62,816	27,480	4,806	95,102
020028	068300 - VISION Financial Analyst II	1.0	1.0	53,310	10,458	4,078	67,846
020034	487200 - Vision Support Specialist II	1.0	1.0	51,626	17,830	3,950	73,406
020037	064100 - VISION Operations Analyst IV	1.0	1.0	75,026	29,641	5,740	110,407
020044	013300 - Statewide Grants Administrator	1.0	1.0	91,333	38,278	6,987	136,598
020046	030400 - Director Statewide Reporting	1.0	1.0	82,742	15,666	6,330	104,738
020046	030400 - Director Statewide Reporting	1.0	1.0	94,453	17,738	7,226	119,417
020051	064300 - Vision Financial Analyst I	1.0	1.0	53,602	31,601	4,100	89,303
020052	068300 - VISION Financial Analyst II	1.0	1.0	56,971	18,776	4,358	80,105
020053	065000 - Dir Statewide Accounting	1.0	1.0	77,605	35,848	5,936	119,389
020054	065800 - Statewide Fin Rep Analyst II	1.0	1.0	64,210	27,727	4,912	96,849



Position Detail

Position Number	Classification	FTE	Count	Salary	Benefits Total	Statutory Total	Total
020055	018100 - Change Management Director	1.0	1.0	77,584	22,423	5,935	105,942
020070	487200 - Vision Support Specialist II	1.0	1.0	64,584	33,545	4,940	103,069
020071	056600 - Asst Dir of Statewide Account	1.0	1.0	70,824	34,649	5,418	110,891
020073	068300 - VISION Financial Analyst II	1.0	1.0	53,310	31,550	4,078	88,938
Total		19.0	19.0	1,351,813	508,218	103,414	1,963,445

Budget Detail

Budget Object	FY 2014 Actuals	FY 2015 As Passed	FY 2016 Governor's Recommend	Difference FY15-16	Percentage Change
Salaries and Wages					
500000 - Classified Employees	\$1,425,787	\$1,358,630	\$1,351,813	(\$6,817)	-0.5%
500040 - Temporary Employees	\$3,303	\$0	\$28,764	\$28,764	0.0%
500060 - Overtime	\$28,392	\$25,951	\$28,153	\$2,202	8.5%
Total	\$1,457,481	\$1,384,581	\$1,408,730	\$24,149	1.7%
Fringe Benefits					
501000 - FICA - Classified Employees	\$107,223	\$103,938	\$103,414	(\$524)	-0.5%
501040 - FICA - Temporaries	\$255	\$0	\$0	\$0	0.0%
501500 - Health Ins - Classified Empl	\$252,140	\$254,918	\$249,545	(\$5,373)	-2.1%
502000 - Retirement - Classified Empl	\$244,110	\$232,461	\$231,294	(\$1,167)	-0.5%
502500 - Dental - Classified Employees	\$17,296	\$14,196	\$18,886	\$4,690	33.0%
503000 - Life Ins - Classified Empl	\$5,183	\$5,624	\$4,814	(\$810)	-14.4%
503500 - LTD - Classified Employees	\$2,799	\$1,496	\$3,109	\$1,613	107.8%
504000 - EAP - Classified Empl	\$745	\$714	\$570	(\$144)	-20.2%
505200 - Workers Comp - Ins Premium	\$3,968	\$3,233	\$39,303	\$36,070	1,115.7%
505500 - Unemployment Compensation	\$4,175	\$1,624	\$2,320	\$696	42.9%
505700 - Catamount Health Assessment	\$48	\$213	\$0	(\$213)	-100.0%
Total	\$637,944	\$618,417	\$653,255	\$34,838	5.6%
Contracted and 3rd Party Service					
507600 - Other Contr and 3Rd Pty Serv	\$250,371	\$0	\$0	\$0	0.0%
Total	\$250,371	\$0	\$0	\$0	0.0%
PerDiem and Other Personal Services					
506200 - Other Pers Serv	\$0	\$264,668	\$262,125	(\$2,543)	-1.0%
Total	\$0	\$264,668	\$262,125	(\$2,543)	-1.0%
Equipment					
522700 - Furniture & Fixtures	\$33,006	\$1,018	\$1,020	\$2	0.2%
Total	\$33,006	\$1,018	\$1,020	\$2	0.2%
IT/Telecom Services and Equipment					
516620 - Internet	\$65	\$0	\$0	\$0	0.0%
516651 - Telecom-Data Telecom Services	\$13	\$0	\$0	\$0	0.0%
516658 - Telecom-Conf Calling Services	\$828	\$0	\$847	\$847	0.0%
516671 - It Intsvccost-Vision/Isdassess	\$51,543	\$4,849	\$21,732	\$16,883	348.2%
516672 - It Intsvccost- Dii - Telephone	\$8,589	\$14,638	\$9,227	(\$5,411)	-37.0%
516678 - It Inter Svc Cost User Support	\$406,413	\$584,952	\$219,983	(\$364,969)	-62.4%
516685 - It Int Svc Dii Allocated Fee	\$192,271	\$25,920	\$30,739	\$4,819	18.6%
522200 - Hw - Other Info Tech	\$387	\$1,579	\$0	(\$1,579)	-100.0%
522216 - Hardware - Desktop & Laptop Pc	\$259	\$7,000	\$5,000	(\$2,000)	-28.6%
522220 - Software - Other	\$1,895	\$918	\$1,530	\$612	66.7%
522222 - Sw-Database&Management Sys	\$0	\$306	\$0	(\$306)	-100.0%
Total	\$662,263	\$640,162	\$289,058	(\$351,104)	-54.8%



Finance & Management

Budget Detail

Budget Object	FY 2014 Actuals	FY 2015 As Passed	FY 2016		
			Governor's Recommend	Difference FY15-16	Percentage Change
Travel					
518000 - Travel-Inst-Auto Mileage-Emp	\$183	\$0	\$0	\$0	0.0%
518020 - Travel-Inst-Meals-Emp	\$7	\$0	\$0	\$0	0.0%
518040 - Travel-Inst-Incidentals-Emp	\$168	\$0	\$0	\$0	0.0%
518500 - Travel-Outst-Auto Mileage-Emp	\$417	\$285	\$459	\$174	61.1%
518510 - Travel-Outst-Other Trans-Emp	\$2,551	\$1,984	\$2,040	\$56	2.8%
518520 - Travel-Outst-Meals-Emp	\$848	\$823	\$867	\$44	5.3%
518530 - Travel-Outst-Lodging-Emp	\$4,243	\$3,602	\$4,080	\$478	13.3%
518540 - Travel-Outst-Incidentals-Emp	\$187	\$136	\$156	\$20	14.7%
Total	\$8,604	\$6,830	\$7,602	\$772	11.3%
Supplies					
520000 - Office Supplies	\$4,479	\$7,257	\$5,610	(\$1,647)	-22.7%
520500 - Other General Supplies	\$461	\$0	\$474	\$474	0.0%
520540 - Educational Supplies	\$98	\$0	\$0	\$0	0.0%
520700 - Food	\$98	\$198	\$133	(\$65)	-32.8%
520712 - Water	\$30	\$0	\$31	\$31	0.0%
521500 - Books&Periodicals-Library/Educ	\$1,043	\$441	\$510	\$69	15.6%
521510 - Subscriptions	\$0	\$155	\$236	\$81	52.3%
Total	\$6,209	\$8,051	\$6,994	(\$1,057)	-13.1%
Other Purchased Services					
516000 - Insurance Other Than Empl Bene	\$168	\$3,208	\$4,476	\$1,268	39.5%
516010 - Insurance - General Liability	\$7,519	\$4,721	\$3,567	(\$1,154)	-24.4%
516500 - Dues	\$1,603	\$956	\$1,479	\$523	54.7%
516550 - Licenses	\$0	\$4,244	\$0	(\$4,244)	-100.0%
516820 - Advertising - Job Vacancies	\$147	\$1,836	\$612	(\$1,224)	-66.7%
517000 - Printing and Binding	\$7,646	\$3,242	\$7,836	\$4,594	141.7%
517020 - Photocopying	\$2,165	\$163	\$2,218	\$2,055	1,260.7%
517050 - Process&Printg Films, Microfilm	\$814	\$0	\$0	\$0	0.0%
517100 - Registration For Meetings&Conf	\$3,967	\$1,530	\$4,080	\$2,550	166.7%
517200 - Postage	\$6,163	\$97	\$6,293	\$6,196	6,387.6%
517205 - Postage - Bgs Postal Svcs Only	\$666	\$0	\$638	\$638	0.0%
517300 - Freight & Express Mail	\$1,441	\$1,060	\$1,479	\$419	39.5%
517500 - Outside Conf, Meetings, Etc	\$2,055	\$0	\$0	\$0	0.0%
519000 - Other Purchased Services	\$308,921	(\$110)	\$0	\$110	-100.0%
519005 - Agency Fee	\$29,485	\$20,809	\$33,489	\$12,680	60.9%
519006 - Human Resources Services	\$11,360	\$9,984	\$14,585	\$4,601	46.1%
519040 - Moving State Agencies	\$5,230	\$0	\$459	\$459	0.0%
Total	\$389,349	\$51,740	\$81,211	\$29,471	57.0%
Other Operating Expenses					
523620 - Single Audit Allocation	\$27,711	\$2,119	\$3,371	\$1,252	59.1%
523660 - Taxes	\$1,313	\$0	\$0	\$0	0.0%
Total	\$29,024	\$2,119	\$3,371	\$1,252	59.1%
Rental Other					
514550 - Rental - Auto	\$448	\$27	\$459	\$432	1,600.0%
514650 - Rental - Office Equipment	\$5,967	\$1,826	\$3,005	\$1,179	64.6%
515000 - Rental - Other	\$22	\$8	\$9	\$1	12.5%
Total	\$6,436	\$1,861	\$3,473	\$1,612	86.6%



Budget Detail

Budget Object	FY 2014 Actuals	FY 2015 As Passed	FY 2016 Governor's Recommend	Difference FY15-16	Percentage Change
Rental Property					
515010 - Fee-For-Space Charge	\$96,662	\$42,137	\$101,308	\$59,171	140.4%
Total	\$96,662	\$42,137	\$101,308	\$59,171	140.4%
Property and Maintenance					
510200 - Disposal	\$618	\$368	\$622	\$254	69.0%
513006 - Rep&Maint-Telecom&Ntwrkhw	\$744	\$0	\$0	\$0	0.0%
513010 - Repair & Maint - Office Tech	\$0	\$764	\$561	(\$203)	-26.6%
Total	\$1,361	\$1,132	\$1,183	\$51	4.5%
Debt Service and Interest					
Total	\$0	\$0	\$0	\$0	0.0%
Grand Total	\$3,578,708	\$3,022,716	\$2,819,330	(\$203,386)	-6.7%

Fund	FY 2014 Actuals	FY 2015 As Passed	FY 2016 Governor's Recommend	Difference FY15-16	Percentage Change
59300 - Financial Management Fund	\$3,578,708	\$3,022,716	\$2,819,330	(\$203,386)	-6.7%
Total	\$3,578,708	\$3,022,716	\$2,819,330	(\$203,386)	-6.7%

