

**Vermont Climate Council Steering Committee**  
**February 17, 2021 Meeting – Minutes**

Date/Time: Wednesday, February 17, 2021, 10:00 AM  
Location: [Microsoft Teams](#) - Meeting was recorded and [posted](#) publicly.  
Steering Committee  
Members Present: Chris Campany, Jared Duval, Julie Moore, Lauren Oates, Liz Miller, Susanne Young

- 10:04 AM Welcome/Overview of Agenda  
**Action item:** Approval of [2/4/21 Minutes](#)  
*Secretary Susanne Young, Agency of Administration*  
*Pat Field, Consensus Building Institute*
- [2/4/21 Minutes](#) were approved as drafted.
- 10:05 AM Discuss Subcommittee Membership – Nominations Received and Approach  
*Steering Committee discussion led by Pat Field, Consensus Building Institute*
- ~350 nominations received for five Subcommittees.
  - Five staff members currently on Subcommittees with total capacity for up to 12 members, structured as necessary using the criteria of: Geographic diversity; BIPOC diversity; and filling geographic and technical gaps in Subcommittee membership, with a focus on fit and expertise and not necessarily organizational affiliation.
- Consensus was reached on the development of a tool by CBI to be used by Subcommittee members to refine the nominations relevant to each Subcommittee with the goal of submitting additional members to the full Vermont Climate Council by 2/26/21.**
- 10: 40 AM Discuss February 22, 2021 Council Meeting Agenda  
*Jane Lazorchak*
- Subcommittees to report work to date, discuss charges and membership.
  - Energy Action Network presentation and discussion.
  - Review statute and overarching objectives as guideposts for Subcommittee work.
- Consensus was reached on the agenda.**
- 10:54 AM Next Steps  
*Secretary Susanne Young, Agency of Administration*
- Draft 2/22/21 agenda to be sent to Subcommittee Co-chairs for input before posting.
  - Alternative platforms for virtual meetings are being discussed with the Agency of Digital Services.
- 10:58 AM No Public Comments
- 11:00 AM Adjourn

###