

**Vermont Climate Council Steering Committee Meeting  
April 1, 2021 Meeting – Minutes**

---

Date/Time:	April 1, 2021 2:00 PM
Location:	<a href="#">Microsoft Teams</a> - Meeting was recorded and <a href="#">posted publicly</a> .
Members Present:	Chris Company, Jared Duval, Julie Moore, Lauren Oates, Liz Miller, Susanne Young
Minutes By:	Melissa Mazza-Paquette

---

- 2:04 PM Welcome/Overview of Agenda/Approval of Prior Meeting Minutes  
[3/1/21 Minutes](#)  
[3/4/21 Minutes](#)  
[3/18/21 Minutes](#)  
*Secretary Susanne Young, Agency of Administration & David Plumb, Consensus Building Institute*
- 3/1/21; 3/4/21 and 3/18/21 meeting minutes were approved as drafted.
- 2:06 PM [Technical Services RFP](#) – an Update  
*Jane Lazorchak, Director Global Warming Solutions Act (GWSA)*
- Updated RFP is expected to be sent to all subcommittees on 4/5/21 for final input.
  - The final RFP is expected to be released on 4/9/21.
  - Required attachments will be included in final RFP.
  - RFP should not include a budgeted amount.
  - All rules pertaining to RFPs will be adhered to in order to protect the integrity of the process.
- 2:20 PM Proposed [Subcommittee Leads](#) for Overlapping Issues – Review and Approval  
*Jane Lazorchak, Director Global Warming Solutions Act (GWSA)*
- There may be some tasks that happen under the broad topic areas where a Task Group will get assigned to it that would involve different subcommittees.
- 2:30 PM Draft Outline of the [Climate Action Plan](#) – Review and Approval  
*Jane Lazorchak, Director Global Warming Solutions Act (GWSA)*
- December 1, 2021 deliverable.
  - Separate 2030 from 2050 as a stand-alone date.
  - Under ‘Strategies for immediate implementation (Ensure it gets us to 2025)’, add ‘Assessment of Impacts’ after ‘Action Type’ and before ‘Cost and Funding Considerations’.

- Consideration needs to be given to where the resilience and sequestration work belong in the outline.
- Regarding the emission requirements - structure to meet 2025 and 2030 including the scale and pace of sectoral change needed to achieve, and outline the measures in terms of technologies, best practices, behavior changes, etc. that are likely necessary to add up to those emissions standards.
- Include policies, recommended regulations and actual interventions that are meant to achieve that sectoral change and emission reductions through those more technical measures.

2:52 PM Member Matters

- Use of Alternates for Subcommittee and Council Meetings – Confirm an Approach
  - When members are absent, they are welcome to have someone attend the meeting(s) as a public member and report back their observations as a non-voting participant.
- Ongoing Role of Sophia Clark
  - Subcommittees can determine the ongoing role as a non-voting member.

*David Plumb, Consensus Building Institute*

3:00 PM No Public Comments

3:01 PM Next Meeting

- Discussion regarding the length of Steering Committee meetings will be added as an agenda topic for the next meeting.
  - Consider moving date/time to accommodate extra length if preferred.
- Discuss April 26, 2021 full Council meeting.

3:04 PM Adjourn

###