

Vermont Climate Council Steering Committee Meeting
March 18, 2021 Meeting – Minutes

Date/Time: March 18, 2021 2:00 PM
Location: [Microsoft Teams](#) - Meeting was recorded and [posted publicly](#).
Members Present: Chris Company, Jared Duval, Julie Moore, Lauren Oates, Liz Miller, Susanne Young
Minutes By: Melissa Mazza-Paquette

2:06 PM Welcome/Overview of Agenda/Approval of Prior Meeting Minutes

[3/1/21 Minutes](#)

[3/4/21 Minutes](#)

Secretary Susanne Young, Agency of Administration

- Agenda approved as drafted with a broader discussion of ongoing work of state agencies and staffing for the Vermont Climate Council and Subcommittee work if time allows.
- Approval of minutes to be approved at a future meeting.

2:08 PM Finalize [Subcommittee Membership](#)
Jane Lazorchak, Director Global Warming Solutions Act (GWSA)

- Membership is not finalized:
 - Resilience and Adaptation Subcommittee is seeking someone with natural resource planning expertise.
 - Approved Lauren Oates for Cross-Sector Mitigation and Charlie Hancock for Agriculture and Ecosystems. Kelly Klein was previously approved.
 - Science and Data will propose an economist replacement for Linda McGinnis who stepped down.

2:16 PM Finalize [Draft Process Roadmap](#)
David Plumb, Consensus Building Institute

- Proposed edits:
 - Once finalized and approved, the charges for the final working groups will be added to the end.
 - Page 2 – Role of Council, bullet two: correct ‘int’ to ‘in’.
 - Page 2 - Leadership structure for the Council – Steering Committee, last bullet: change ‘Track progress and ensure the process is effective and efficient.’ to something like ‘Track progress to ensure the project is meeting expected timeline and deliverables.’
 - Page 3 - Leadership structure for the Council – Steering Committee, second bullet: Clarify the four members on the Steering Committee are Council members appointed by the legislature.

- Page 3 - Leadership structure for the Council – Steering Committee, third bullet: expand to imply extra meetings and coordination with subcommittees and overlap of ongoing state functions.
- Be consistent using position titles and remove individual names.
- Page 4 - Roles of Subcommittees, bullet 7: move to a standalone paragraph.
- Page 4 – Roles of Subcommittees, sentence beginning with ‘Two of the Subcommittees’: Change ‘from the other’ to ‘among the remaining’.
- Page 4 – Roles of Subcommittees: include text from the statute (§592(c)).
- Page 5 – ‘The Subcommittee co-chairs will’, bullet 3: set expectations for agency staff.
- Page 5 – ‘The Subcommittee co-chairs will’: add bullet to ensure members take the open governance trainings.
- With proposed edits above, present to full Council on March 22, 2021.
- Need to prioritize and outline the work and goals for the December 1, 2021 deliverables.
- Need to define the ‘high bar’ criteria listed in page 7.

2:50 PM Interaction Between Vermont Climate Council Process and Comprehensive Energy Plan

David Plumb, Consensus Building Institute

- Move topic to March 22, 2021 full Council meeting.

2:55 PM Agenda for March 22, 2021 Meeting

David Plumb, Consensus Building Institute

- Provide an update on Subcommittee work.
- Finalize process roadmap and Subcommittee charters.
- Clarify interaction between Vermont Climate Council process and Comprehensive Energy Plan process.
- Prioritize technical analysis requiring an RFP.

2:59 PM No Public Comment

3:00 PM Adjourn

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