

Oversight Commission on Children, Youths, and Families – Minutes
Friday, September 9, 2022, 10:00 AM
Act 129/H.265

Website: <https://aoa.vermont.gov/content/oversight-commission-children-youths-and-families>
[Video Recording of Meeting](#)

Minutes by: Amy Rose

Members present:

- Representative Daniel Noyes
- Senator Ginny Lyons
- Steve Dale
- Director Xusana Davis
- Amy Rose
- Shela Linton
- Laura Schaller
- Nate Farnham
- Lynn Messier

Also present:

- Melissa Mazza-Paquette
- Katie McLynn

Welcome and Introductions and Current Organizational Affiliation and Experiences with Child Welfare Issues

Review and Approval of Agenda

- Lynn Messier moved to approve the agenda
- Steve Dale provides a second to the motion to approve the agenda

Public Comment

- none

Nominations & Elections of Officers

- Chair-
Senator Ginny Lyons nominated Representative Dan Noyes,
Director Xusana Davis provided a second to the nomination,
Unanimous approval by voice vote

- Vice-Chair –
Senator Lyons nominated Amy Rose,
Laura Schaller seconded to the nomination
Unanimous approval by voice vote

The Parliamentary Process brought up by Director Xusana Davis. It might be helpful to create a non-parliamentary structure that includes all voices and some sort of consensus process. We will also need to discuss when we move to a confidential space for personnel issues.

Gratitude was shared for the work that went into the crafting of the bill.

Overview of the History of Act 129 and the Office of the Child Youth and Family Advocate, Child Protection Oversight Committee

- Senator Lyons / Representative Noyes

Legislative Council - Overview of [Act 129](#) and Requirements of the Advocate Timeline

- Katie McLinn Office of Leg Counsel provided an overview of the duties of the Advocate and the role of the Commission.

Job Listing

- Target Date - September 14, 2022 (United State Ombudsman Association Meeting)
Amy and Dan will create a paragraph that we can share the statute and our process rather than a formal job listing on 9/14.
- We need to resist the urgency that we all feel in order to ensure that we find the right person for the job. We are also aware that people are seeking the support of this Office right now and every day that we do not have the position filled, leaves a gap for the service. Additionally, this Office will need to be productive to justify the continued funding.

Job Description Development and Advertise Position

- We can use SharePoint to create a list of desired qualities in an advocate. We can create an add to alert candidates about where we are in the process.
- We will need to pick dates for applications to be due.

Develop Interview Questions / Desired Candidate Qualifications

- For Discussion Next Meeting, will send out a doodle poll.

Conduct Interviews –

- We did not decide on a date.

Candidate Selections to Governor –

- We did not decide on a date.

Next Meeting will be decided by a doodle poll.

Follow up – list of contact info to all, Amy and Dan will send out a paragraph to review for the conference next week.

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