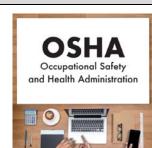


# PMA's Organizational Safety Institute® Schedule of Learning Events

PMA's Organizational Safety Institute is a place where you can learn "virtually" about some of the emerging best practices in leading safety efforts that reduce the total cost of risk for your organization. We welcome any feedback you have to make our programs even better! Send an email to us at heretohelp@pmagroup.com. To register for an upcoming session(s), click on the title/link below or visit http://websource.pmagroup.com.



## October 14, 2020 - 10:30 AM (EDT), 9:30 AM (CDT) - Duration: 90 minutes **OSHA Recordkeeping**

Session Leader: Julie Waller, Strategic Risk Control Consultant

Under OSHA's Recordkeeping Standard (29 CFR 1904), covered employers are required to prepare and maintain records of work-related fatalities, injuries, and illnesses using OSHA Forms 300 and 300A Summary. This session will provide a general overview of the OSHA Recordkeeping requirements, instructions on completing required forms, electronic filing submissions, and an in-depth analysis of case studies in order to refresh your skills in determining recordability. Further, we will discuss OSHA's COVID-19 guidance issued regarding recordkeeping requirements and guidelines.



### October 22, 2020 - 10:30 AM (EDT), 9:30 AM (CDT) - Duration: 60 minutes Tabletop Exercises: Will Your Response Plans Work When Needed? Session Leader: Ken Child, Risk Control Manager

Tabletop Exercises (in-person or virtual) allow us to test our planning and response processes without the need to mobilize resources or disrupt critical operations of our organization. This presentation will outline the key steps of an effective Tabletop Exercise and discuss the goals and expectations of the exercise. Properly applied, these exercises can be critical to the success or failure of your plans and responses. Examples will be related to public entities, but this is a practice with benefits for any organization focused on excellence in execution. COVID-19 and multi-locations considerations included.



## November 12, 2020 – 10:30 AM (EDT), 9:30 AM (CDT) – Duration: 60 minutes Tips for Trainers - #5

Session Leader: Ed Vath, Senior Risk Control Consultant

When your audience varies greatly (leadership levels, positions, experience level, etc.), what can you do to ensure an impactful presentation? During this session, your presenter will walk you through the process of preparing a presentation to reach everyone in the audience and provide tips not only on how to deliver the presentation under normal conditions, but also, under our current COVID-19 guidelines.



#### November 19, 2020 – 10:30 AM (EDT), 9:30 AM (CDT) – Duration: 60 minutes <u>Continuous Improvement – Planning for a Successful 2021</u> Session Leader: Tim Naylor, Regional Risk Control Manager

As the end of the year approaches, this session will provide a simple framework for reviewing your safety efforts, results and priorities for next year. 2020 has been a challenging year for many reasons and may even cause you to rethink safety priorities. But the four step-planning process presented in this session: 1) *Reviewing Results, 2*) *Prioritizing Issues, 3*) *Developing Objectives, and, 4*) *Formulating Plans* will help your organization and you arrive at your conclusions with more certainty. By treating your safety efforts as a *safety management system* that can be improved every year, you will see continuous gains as an organization.



#### December 10, 2020 – 10:30 AM (EDT), 9:30 AM (CDT) – Duration: 60 minutes <u>Employee Health and Workers' Compensation: What the Research Reveals</u> Session Leaders: Janet Byers, Regional Risk Control Manager, and Kim Kokatay, Sr. Business Analyst

PMA Companies' conducted a study of its clients and found the impact that employees' comorbidities have on workers' compensation claim costs is undeniable and profound. We will share the highlights with you and discuss the importance of holistic risk factor identification and collaboration within your organization to find solutions that address the total health of the worker. You'll also learn three action steps you can implement immediately to begin your journey towards an integrated approach and improve workers' compensation claim outcomes.

For additional information, please contact your PMA Risk Control Consultant or: PMA Companies Corporate Risk Control • 380 Sentry Parkway, Blue Bell, PA 19422-0754 • 800.222.2749, ext. 5025

