

**State of Vermont**[phone] 802-828-3322 *Kristin L. Clouser, Secretary*

**Agency of Administration**

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**INTERAGENCY COMMITTEE ON ADMINISTRATIVE RULES (ICAR) MINUTES**

**Meeting Date/Location**: April 4, 2024, virtually via Microsoft Teams

**Members Present:** Chair Sean Brown, Jennifer Mojo, John Kessler, Diane Sherman, Michael Obuchowski, Jared Adler, Natalie Weill

**Minutes By:**  Anna Reinold

* 1:02 p.m. meeting called to order.
* Review and approval of [minutes](https://aoa.vermont.gov/ICAR#Meetings) from the February 23, 2024 meeting.
* No additions/deletions to agenda.
* No public comments made.
* Presentation of Proposed Rules on pages 2-4 to follow.
1. Rules Governing the Licensing of Educators and the Preparation of Education Professionals, Vermont Standards Board for Professional Educators, Agency of Education, page 2
2. Vermont Workers' Compensation and Occupational Disease Rules 1-27, Department of Labor, page 3
3. Rule regarding the adoption of a life cycle greenhouse gas emissions accounting protocol, Agency of Natural Resources, page 4
* Next scheduled meeting is Monday, May 13, 2024 at 2:00 p.m.
* 2:31 p.m. meeting adjourned.

**Proposed Rule:** Rules Governing the Licensing of Educators and the Preparation of Education Professionals, Vermont Standards Board for Professional Educators, Agency of Education

**Presented By: Andrew Prowten, Katie Gagliardo**

Motion made to accept the rule by Sean Brown, seconded by Mike Obuchowski, and passed unanimously with the following recommendations:

1. Proposed Filing – Coversheet:
2. #8:
	* Spell out acronyms.
	* Add periods at the end of items in this section.
	* Use consistent verb tenses.
	* Clarify terms to explain for a member of the public.
	* Clarify the definition of ‘arbitrary.’
3. #12: Provide more specific information about the cost.
4. #16: Edit to be more concise.
5. Economic Impact Analysis:
6. #3: Needs to reflect the same list as item #11 on the coversheet. More detail needs to be added to this section.

**Proposed Rule:** Vermont Workers' Compensation and Occupational Disease Rules 1-27, Department of Labor

**Presented By: Beth DeBernardi, Stephen Brown, and Dirk Anderson**

Motion made to accept the rule by Sean Brown, seconded by Diane Sherman, and passed unanimously except for Jared Adler who abstained, with the following recommendations:

1. Proposed Filing – Coversheet:
2. #8:
	* Spell out acronyms.
	* Clarify which ‘Supreme Court’ is being referenced.
	* The title of the rule needs to be clearer.
3. #12:
* Settle on one conclusion or provide a range.
* Spell out acronyms.
* Clarify intention of last sentence regarding the rule and statute.
1. Adopting Page, #4: Include SOS log number.
2. Economic Impact Analysis:
	1. #5: Should state there ‘are no alternatives because…’
	2. #8: Clarify the level of economic impact.
3. Public Input Maximization Plan, #3: Change language to clarify who is involved. Using the word ‘may’ vs ‘will’.
4. Scientific Information Statement: Not necessary and can be omitted.
5. Incorporation by Reference:
6. #5:
* Add phone number for access by individuals without internet access.
* Add a link to this section so it’s easier to locate.
1. #6:
* Don’t reference when the rule was last propagated. Instead, reference ‘the most recently amended version’ and add the Department of Health’s website.

**Proposed Rule:** Rule regarding the adoption of a life cycle greenhouse gas emissions accounting protocol, Agency of Natural Resources

**Presented By: Rachel Stevens, Jane Lazorchak, Collin Smythe**

Motion made to accept the rule by Sean Brown, seconded by John Kessler, and passed unanimously except for Jennifer Mojo who abstained, with the following recommendations:

1. Proposed Filing – Coversheet, #16: Add more keywords to make this section more inclusive.
2. Economic Impact Analysis, #3: The level of economic impact assigned is inconsistent in this section and needs to be modified to be consistent.