# ***Health Equity Advisory Commission***

# ***Meeting Notes***

Date: December 7, 2022

1. **Agenda Consensus, Housekeeping and Review of** [**Previous Meeting Notes**](https://vermontgov.sharepoint.com/%3Aw%3A/r/teams/HEAC-VermontHealthEquityAdvisoryCommissionTeam/Shared%20Documents/General/HEAC%20Meeting%20Minutes%20and%20Agendas/Minutes%20and%20Notes/11-15-2022%20notes%20with%20KM%20additions.docx?d=wad926768e35a4a49805fa8fba09feeca&csf=1&web=1&e=gH4Ndq)(5 mins)
2. **Equity Moment –** Rev Mark Hughes (5 mins)
3. **Public Comment** (5 mins)
4. **Committee Report-outs and Updates** (10 mins)
	* Training
	* Social Determinants of Health / Policy – 3 decisions – currently OHEI plays the de facto role of OHE – acknowledge that in the group but be explicit about the creation of the OHE/develop Agency outreach across State Government/need for Gov Administration to focus on and prioritize health equity. Observation – our broader stakeholders may be feeling frustrating – state is slow to move – we are beholden to the community. IDEAL initiative – want to see another conversation at the statewide level so that there is consistency and collaboration between our work and municipal work. Consensus that the tone of our report should be transparency.
	* Data – attendance has dropped off. The Office of Health Equity at the Health Department, under Agency of Human Services, has a Data Domain Team, mandates to follow around data, want to be part of conversations to think about data utilization. VRJA has Data Team. Soon a Data Team launching out of ORE. Let’s capture recommendations and findings in subcommittees and here. A recommendation is to disaggregate public facing data. VDH is mandated to do disaggregation of data, report coming out in Jan will speak to this.
	* Access to Care - tabled
	* Engagement and Communications - tabled
	* Grants and Funding – have not been meeting. Sara will pick scheduling back up.
		1. For these last three, please reach out to Chair and Vice Chair with updates/summary of this year
5. RFP for Administrative Support and Report Support (5 mins) - no movement. Can move forward if commission wants. May be less useful as we move on. We could reallocate these resources. Can we bank these funds to use in the future? This group needs administrative support. Chair will circle with Director Davis on this question.
6. **Office Of Health Equity Integration Overview & Q/A (40 mins)**
	* [Act 33 (2021)](https://legislature.vermont.gov/bill/status/2022/H.210) § 252 (c) (1) (A-F and values) - *Creation*
		1. [H.210](https://legislature.vermont.gov/Documents/2022/Docs/BILLS/H-0210/H-0210%20As%20Introduced.pdf) - OHE, as introduced
	* OoHE § 252 (c) (2) (A-D) - *Advising*
	* § 253 (b) (2) - *VDH Annual Report*
		1. Enabling statute is not clear about the establishment of the Office of Health Equity. OHEI is not necessarily the OHE. Our best avenue is to work collaboratively with VDH and ensure we are satisfying our responsibilities.
		2. There is commitment to maintaining the work of health equity through the Office of Health Equity Integration but not clear what that will look like yet. Currently funded through May 2024.
		3. We want to be able to speak into the process OHEI has already created in the report.
		4. What are some outcomes/outputs from OHEI? Still being developed.
		5. VDH will be reporting to legislature at the same time as this Commission.
7. **Annual Report Discussion** § 252 (e) and Sec. 6. (10 mins)
	* Inclusive terms for “non-white” and disaggregated data categories beyond “non-white” § 253 (a)
	* Use of ARPA (2021), Pub. L. No. 117-2 (health equity)
		1. Jay can help with citations after 12/16.
8. **Proposed Next Steps** (5 mins)
	* Review HE Boards and Commissions Nationally - 12/16
	* **Next Full HEAC - Dec 20, 2023, 1:00-2:30 PM**
	* Review of research committee notes – 12/23
	* First Report Draft – 12/28
	* **First 2023 HEAC – Jan 4, 2023, 1:00-2:30**
	* Recurring Meetings with OHE

**Notes:**

1. **Governance**
* Appointments. One year review and follow-up. Removal of nonparticipants.
* **Executive Committee –** we need one! Please outreach to Chair if interested. Especially Policy, SDOH, Data

**Committee Responsibilities** (15 mins) - Please review your respective activities.

* + SDoH and Policy Committee
		1. Policy Statewide § 252 (c) (3) and (4)
	+ Grants and Funding Committee
		1. VDH on funding § 252 (c) (5) and (6)
		2. Act 33, Sec. The 6. (1) - Budget for HEAC and OHE
	+ Data Committee
		1. § 253 (a)

[HEAC Phone Tree](https://vermontgov.sharepoint.com/%3Ab%3A/r/teams/HEAC-VermontHealthEquityAdvisoryCommissionTeam/Shared%20Documents/General/HEAC%20Basics/HEAC%20Phone%20Tree%20as%20of%20Oct%202022.pdf?csf=1&web=1&e=jO9jrd)

Minutes submitted by: Sara Chesbrough